

CONCEPT NOTE

Peer Learning Exchange on Sharing Technical Insights on Developing the Biennial Transparency Report (BTR) and updating NDC 3.0 in six African countries

Date: 28 April to 1 May 2025 || Location: Mbabane, Eswatini

1. BACKGROUND

1.1 Introduction

The Paris Agreement (PA) under Article 13 established the Enhanced Transparency Framework (ETF) to build trust and confidence among countries and promote effective implementation of climate action enabled by the flow of support. ETF supports activities for tracking and reporting the progress of existing and future country commitments, with built-in flexibility included for developing country Parties. Among the decisions that affect the Paris Agreement is for Parties to report on policies and measures they are implementing to achieve their NDC targets, in line with the ETF as outlined in Article 13 of the Paris Agreement. NDC countries have self-determined targets for mitigation and adaptation to meet the objectives of the Paris Agreement. Paris Agreement decision 18/CMA.1, annex, paras. 65–68 and 149 provide that parties select the indicators they will use to track progress in the implementation and achievement of their NDCs.

The output of ETF will serve as the critical input for the global stocktake, which is a five-year assessment of progress towards the goals of the PA. Parties to the PA began a new reporting phase, with the submission of the first Biennial Transparency Report starting in 2024. The ETF is imperative to build capacity and countries with functional systems to enable consistent reporting through Biennial Transparency Reports under the enhanced Transparency Framework.

1.2 About CBIT-GSP

The CBIT-GSP is a global capacity-building project - funded by the Global Environment Facility, implemented by UNEP, and executed by the UNEP Copenhagen Climate Centre - to support countries in the transition towards the Enhanced Transparency Framework (ETF). One of the programme's key components is strengthening knowledge-sharing and peer-to-peer exchange among countries and transparency projects. The CBIT-GSP aims to strengthen south-south cooperation and peer learning in network countries to facilitate enhanced transparency activities, including NDC tracking, timely development, and submission of BTRs, BURs, and NCs.

2. OBJECTIVE

The main objective of peer-to-peer learning exchange is to foster technical and institutional capacities by exchanging experiences and enhancing the adoption of the best practices on developing the BTR and updating NDC 3.0 in six African countries toward the transition to enhanced transparency reporting.

3. APPROACH

This will be face-to-face training for **four days** of peer-to-peer learning exchange. The peer learning approaches for the exchange of multi-country experiences on enhanced transparency (ETF) will be utilized. The core approaches of peer learning to be utilized in this workshop include collaboration, reflection, communication, and self-peer assessment. Different activities in this peer learning allowed the exchange of both knowledge and experiences among countries and thereby facilitated a learning process.

CBIT-GSP will facilitate the learning sessions with various interventions and approaches, including discussions, group work, quizzes, and collective development of learning concepts per country.

The team of experts to participate in the peer learning exchange will be expected to share their experiences and lessons regarding Enhanced Transparency Framework (ETF), sharing Technical Insights on Developing the First BTR and updating NDC 3.0 through in their national CBIT projects. The key steps to be followed to build the learning concepts are highlighted in Figure 1.

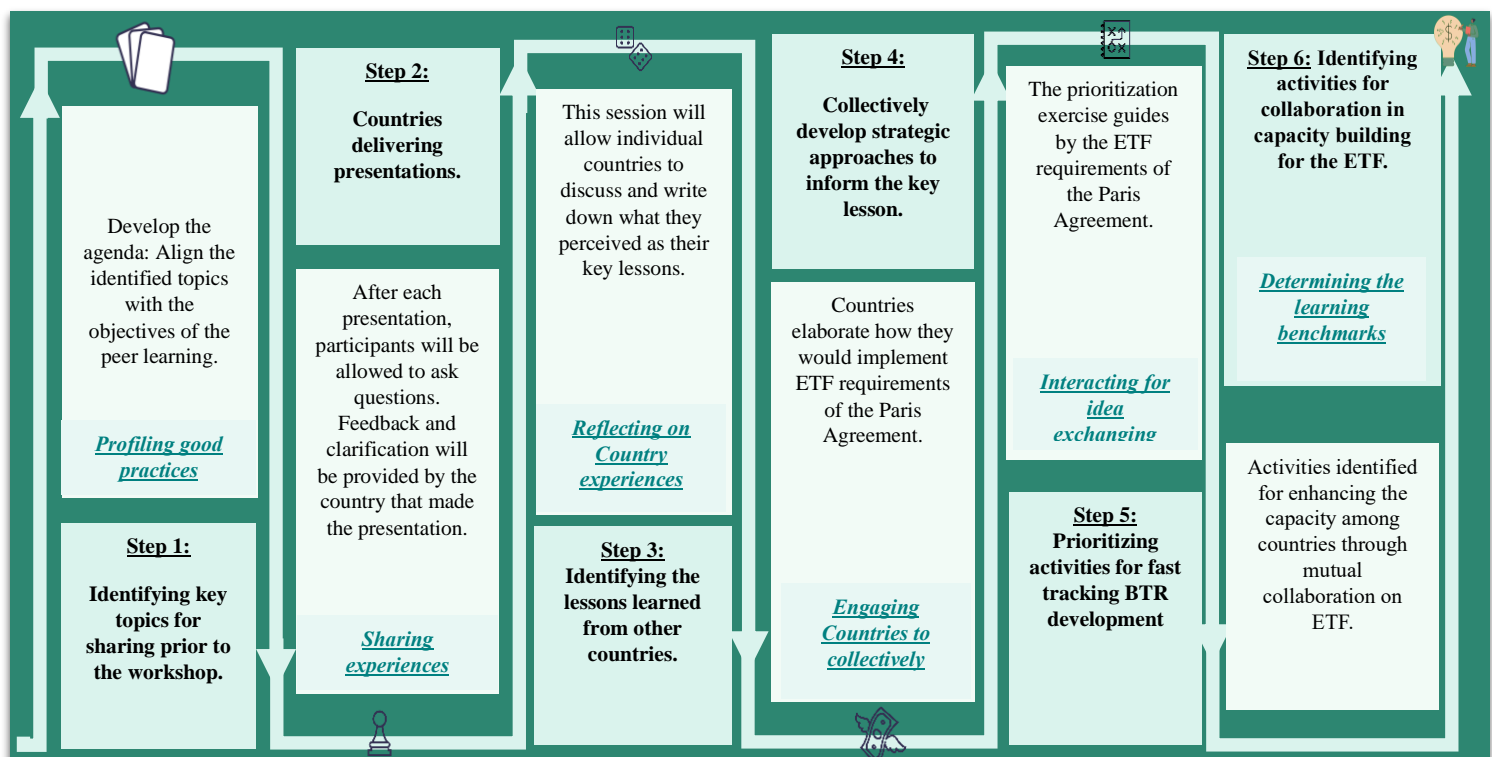


Figure 1: Stepwise approaches for Enhanced Transparency (ETF) multi country experience peer learning

4. SCHEDULING AND VENUES

The peer-to-peer learning workshop will take place from 28 April to 1 May 2025 in Mbabane Eswatini for four working days plus two days of travel.

5. EXPECTED PARTICIPANTS

The peer learning will be attended by about 15 participants made up of at least 3 people from each country (depending on the budget availability), as highlighted in Table 1.

Table 1. List of participants

	Name	Gender	Designation	Institution	Telephone Contact	Country	Email
1	Mr Peter Maneno	Male	Assistant Director Climate Change	Ministry of Environment, Climate Change and Forestry	+254 721 474835	Kenya	petermaneno2011@gmail.com
2	Ms Mercy Avisia	Female	Technical Assistant, ETF Reporting Project	Ministry of Environment, Climate Change and Forestry	+25472833 1984	Kenya	mercyavisia@gmail.com
3	James Thonjo	Male		Ministry of Environment, Climate Change and Forestry		Kenya	Jammoh.sonj@gmail.com
4	Fredrick Ouma	Male	Transparency Coordinator	Ministry of Environment, Climate Change and Forestry		Kenya	fredrickmbima@gmail.com
5	GNEPIE AZOHONON EUNICE	Female	Focal point	National Commission for the Global Environment Facility		Cote d'Ivoire	eunicegnepie7@yahoo.com
6	Kabelo Lebohang	Male	BTR Project Coordinator	Ministry of Environment and Forestry		Lesotho	Kabelo.Lebohang@gov.ls
7	Theletsa Mpholle	Male	CBIT Project Coordinator	Ministry of Environment and Forestry		Lesotho	theletsampholle@gmail.com
8	Reagan Chunga	Male	Project Coordinator	Ministry of Environment, Forestry and Tourism		Namibia	sibanga@gmail.com
9	Sambou Kinteh	Male	CBIT Project Coordinator	Climate Change and Natural Resources (MECCNAR)		The Gambia	kintehsambou9@gmail.com
10	Simangele Mahlinza	Female	CBIT Project Coordinator	Ministry of Tourism and Environmental Affairs (MTEA)		Eswatini	spmahlinza@gmail.com
11	Bongumenzi Themba	Male	Transparency Officer	Ministry of Tourism and Environmental Affairs (MTEA)		Eswatini	menzifamps@gmail.com
12	Nqobizwe Dlamini	Male	NDC Coordinator	Ministry of Tourism and Environmental Affairs (MTEA)		Eswatini	Nqobizwe.Mvangeli5@ndcpartnership.org
13	Duduzile Nhlengethwa-Masina	Female	Director	Ministry of Tourism and Environmental Affairs (MTEA)		Eswatini	dudu.swazimet@gmail.com
14	Sive Shabalala	Male	Transparency Unit IT Expert	Ministry of Tourism and Environmental Affairs (MTEA)		Eswatini	siveshabala@gmail.com

6. FINANCIAL IMPLICATIONS

Each country will cover the costs of the workshop and travel expenses. Each country will also be responsible for organizing the travel of their nominated experts, which will be charged with its **national CBIT project**.

In addition, all country experts are strongly encouraged to obtain a visa (if applicable) and medical insurance to participate in the workshop.

7. Workshop Content

Prior to the peer learning date, each country is expected to identify a specific topic or area of expertise that participants will cover and share for learning during the workshop. A four-day workshop program will be developed and finalised, covering the specific topics identified by countries for sharing. The selection of the topics must align with the overall objectives of peer learning. Topics selected by countries are highlighted in Table 2.

Table 2: Topics on good practices under ETF for each country

	Country	Topic on good practice under ETF
1.	Kenya	Estimating GHG Emissions Energy and IPPU sectors Sharing experience on Institutional arrangement Transition from MRV to ETF reporting
2.	Cote d'voire	
3.	Lesotho	Lesotho's Enhanced Transparency Framework: Progress in Greenhouse Gas Inventory Development
4.	Namibia	Sharing experience on developing tools for GHG data collection Sharing on developing the chapter for BTR on Support received and Support needed reporting
5.	The Gambia	
6.	Eswatini	Sharing from Eswatini's on the ETF Reporting Status and the First BTR Preparation Process and its Submission Sharing from Eswatini on the processing of updating NDC 3.0

Proposed Agenda

Time	Activity	Responsible
Day 1: 28 April 2025		
08:30 – 09:00	Participant Registration and room setup	The Host Eswatini
09:00 – 09:10	Self-introduction	All
09:10 – 09:20	Welcome and Opening remarks	Representative from Eswatini
09:20 – 09:30	Presentation: Objectives of the peer learning	CBIT-GSP
09:30 – 10:00	Presentation: Process of developing the first BTR challenges, lessons learnt and good practices	Lesotho
10:00- 10:20	<i>Interaction and Q&A session</i>	
10:20- 10:30	Tea Break	All
10:30 – 11:30	Presentation: Process of developing the first BTR challenges, lessons learnt and good practices <i>Interaction and Q&A session</i>	Kenya
11:30 – 12:30	Presentation: Process of developing the first BTR challenges, lessons learnt and good practices <i>Interaction and Q&A session</i>	The Gambia
12:00 – 12:40	Presentation: Process of developing the first BTR challenges, lessons learnt and good practices	Eswatini
12:40 – 13:00	<i>Interaction and Q&A session</i>	
13:00 – 14:00	Lunch	All
14:00 – 15:30	Presentation: Process of developing the first BTR challenges, lessons learnt and good practices	Namibia
15:30 – 16:00	<i>Interaction and Q&A session</i>	All
16:00 – 16:30	Closure and Refreshments	

Day 2: 29 April 2025		
09:00 – 10:00	Summary of key learning points	CBIT-GSP
9:15 – 09:45	Presentation: Process of developing the first BTR challenges, lessons learnt and good practices	Cote d'Ivoire
10:00 – 10:20	<i>Interaction and Q&A session</i>	
10:20- 10:40	Tea Break	All
10:40 – 11:30	Sharing experience on Institutional Arrangements Transition from MRV to ETF reporting	Kenya
11:30 – 13:00	Group sharing: on the opportunities in-country capacities to implement the provisions of ETF under the Paris Agreement Experiences on <ul style="list-style-type: none"> Available opportunities to strengthen further in-country capacities to implement the provisions of ETF under the Paris Agreement Implementing Enhanced Transparency Framework (ETF) and Modalities, Procedures, and Guidelines (MPGs) under the Paris Agreement 	All /CBIT-GSP
13:00 – 14:00	Lunch	All
14:00 – 14:30	Presentation: Transparency institutional arrangements, examples, and lessons learned	Lesotho
14:30 – 15:00	Presentation: Transparency institutional arrangements, examples, and lessons learned	The Gambia
15:00 – 15:30	<i>Interaction and Q&A session</i>	All
15:30 – 16:00	Key takeaways on Institutional Arrangements for each country	All
16:00 – 16:30	Closure and refreshments	

Day 3: 30 April 2025		
09:00 – 09:30	Group Quiz: Reflections on the two days	All
09:30- 10:00	Tea Break	All
10:00 – 11:00	Sharing experience on developing Tools for GHG data collection	Namibia
11:00 – 11:30	<i>Interaction and Q&A session</i>	All
11:30 – 12:30	Sharing experience on estimating GHG Emissions for Energy and IPPU sectors	Kenya
12:30 – 13:00	<i>Interaction and Q&A session</i>	All
13:00 – 14:00	Lunch	All
14:00 – 15:00	Lesotho's Enhanced Transparency Framework: Progress in Greenhouse Gas Inventory Development and use of IPCC software	Lesotho
15:00 – 16:00	<i>Interaction and Q&A session</i>	All
16:00 – 16:30	Closure and refreshments	

Day 4: 1 May 2025		
09:00 – 10:00	Countries: Share best practices and technical insights on the functionality of GHGI and how they have been able operationalize the GHG inventory process in institutions.	All/CBIT-GSP
10:00- 10:30	Tea Break	All
10:30 – 11:00	Sharing on developing the chapter for BTR on Support received and Support needed reporting	Namibia
11:00 – 11:20	<i>Interaction and Q&A session</i>	All
11:20 – 12:30	Sharing from Eswatini on the processing of updating NDC 3.0	Eswatini
12:30 – 13:00	<i>Interaction and Q&A session</i>	All
13:00 – 14:00	Lunch	All
14:00 – 15:00	Group work: Developing a road map for strengthening collaboration synergies and sharing expertise among African countries in ETF.	All
15:00 – 16:00	Presentation and discussion of the road map for strengthening collaboration synergies and sharing expertise	All
16:00 – 16:30	Feedback Mentimeter	
16:30 – 17:00	Closing Remarks	