



United Nations
Framework Convention on
Climate Change



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Collaboration for Climate Action



Fast-tracking preparation of the first BTR of Grenada

In-person workshop

February 18 – 21, 2025,

Saint Georges, Grenada

The support package

- ✓ Upon request of the Government of Grenada, the UNFCCC secretariat and the GEF-funded Capacity-building Initiative for Transparency-Global Support Programme (CBIT-GSP) agreed to provide technical support to the national team of Grenada to prepare its first biennial transparency report.
- ✓ **Objective:** This technical support will aim to fast-track the preparation of the first BTR of Grenada by developing the capacity of and assisting the national team through different stages of preparation of the BTR.

Components of the support:

Stage 1 – Webinar series

To equip the national team with relevant knowledge on key provisions of the ETF, including its MPGs, and different methodologies and approaches necessary for generating information and preparing the BTR.

- 27 Jan: Introduction and Overview of the ETF and MPGs
- 28 Jan: National GHG inventories
- 29 Jan: Tracking progress of NDCs
- 30 Jan: Climate change impacts and adaptation; Support needed and received.

Stage 2 – In-person workshop

18-21 February

- To engage in interactive exercises
- stock-take of existing processes and data in the country that can be used as a basis to prepare the BTR
- To conduct a mapping exercises to get a clear sense of what additional work needs to be done to fulfil the essential requirements of the BTR
- To develop of a roadmap for the BTR preparation

Stage 3 – Mentoring phase

- a combination of periodic in-country visit by an external expert and virtual meetings with external experts with an aim to provide hands-on advice and technical input to the national team



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Fast-tracking preparation of the first BTR of Grenada

Overview of key reporting provisions, timelines, snapshot of
BTR submissions, BTR outline, Common Reporting Tables
and Common Tabular Formats, ETF reporting tools.

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Enhanced Transparency Framework (ETF)

Article 13 decision 18/CMA.1, Paris Agreement adopts the enhanced transparency framework (ETF) for action and support:

- Build trust between countries and ensure the reliability of information
- Contribute to the effective implementation of the PA
- Take into account flexibilities in the different capacities of Parties and be based on collective experience in collecting and reporting information
- Take into account special circumstances in the capacities of small island States and least developed countries

The Goal of Transparency for Climate Action

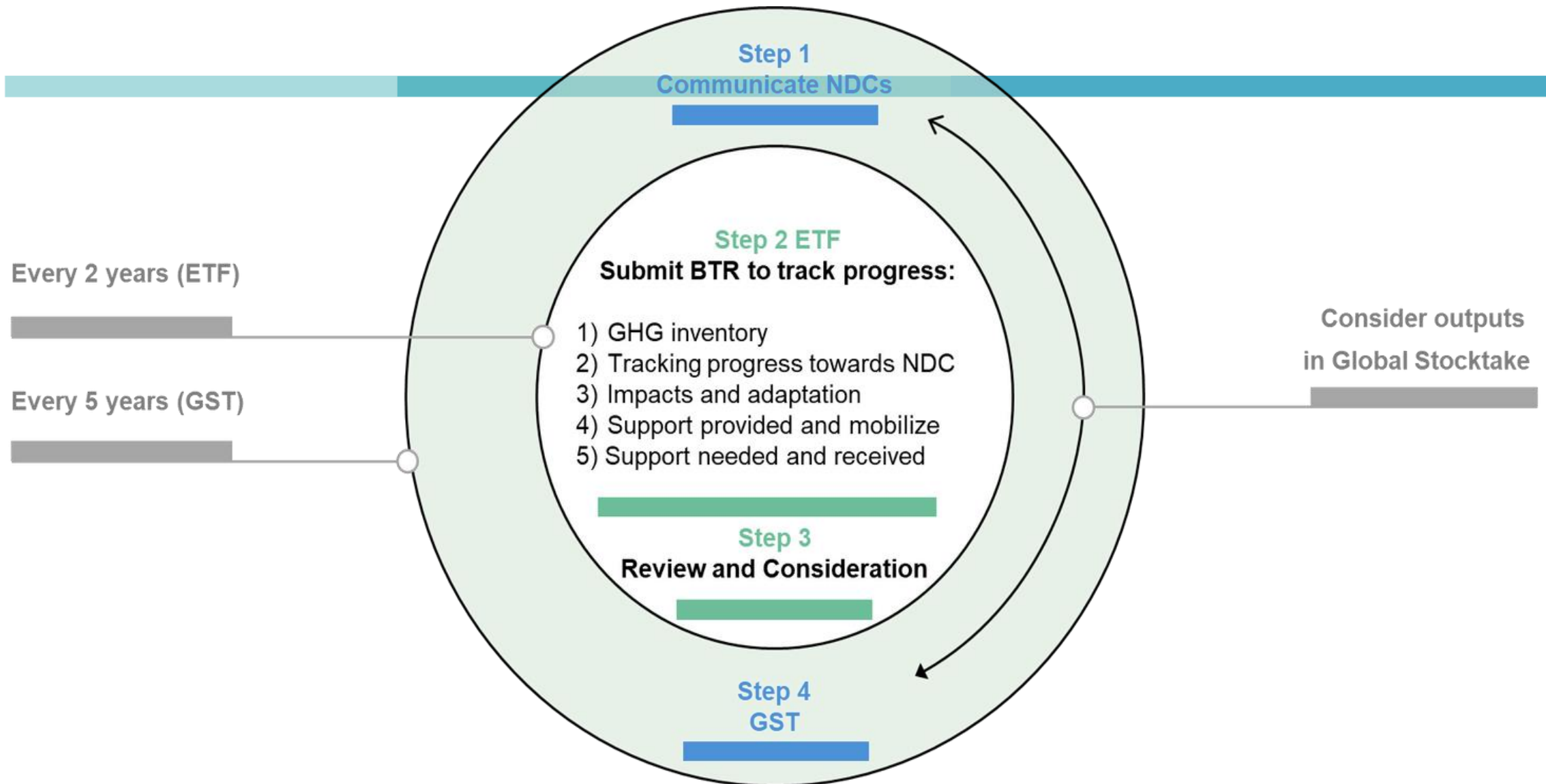
→ A clear understanding of the country's actions to make progress towards NDC goals, and reporting for global stocktake

The Goal of Transparency for the support received/needed

→ A clear understanding of the support provided and received, including information on climate finance, and reporting for global stocktake

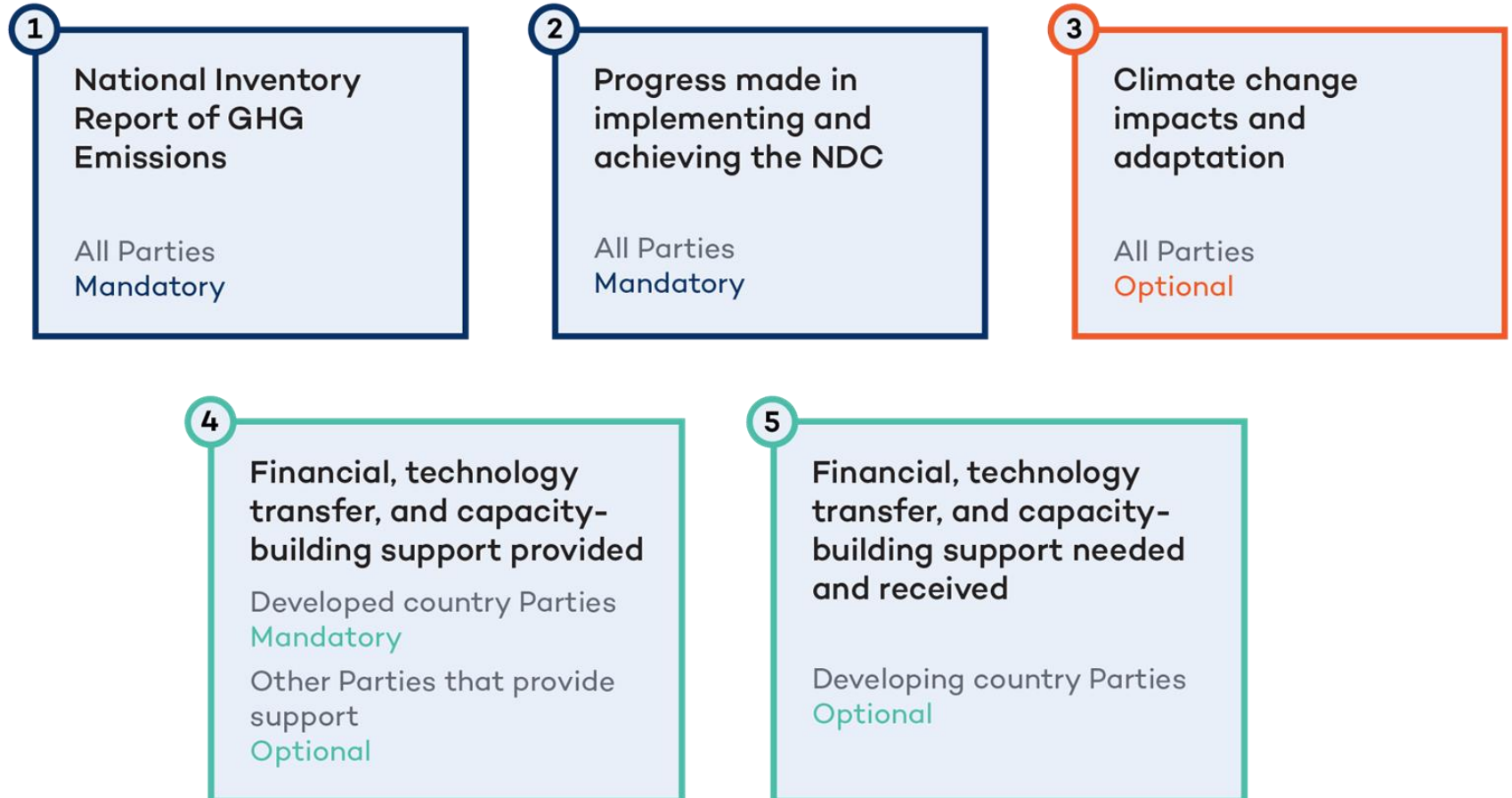
Further reading: Technical Guidance for Developing Countries on the Implementation of the Enhanced Transparency Framework under the Paris Agreement, 2023, UNFCCC

Paris Agreement – Linking NDCs, ETF and GST

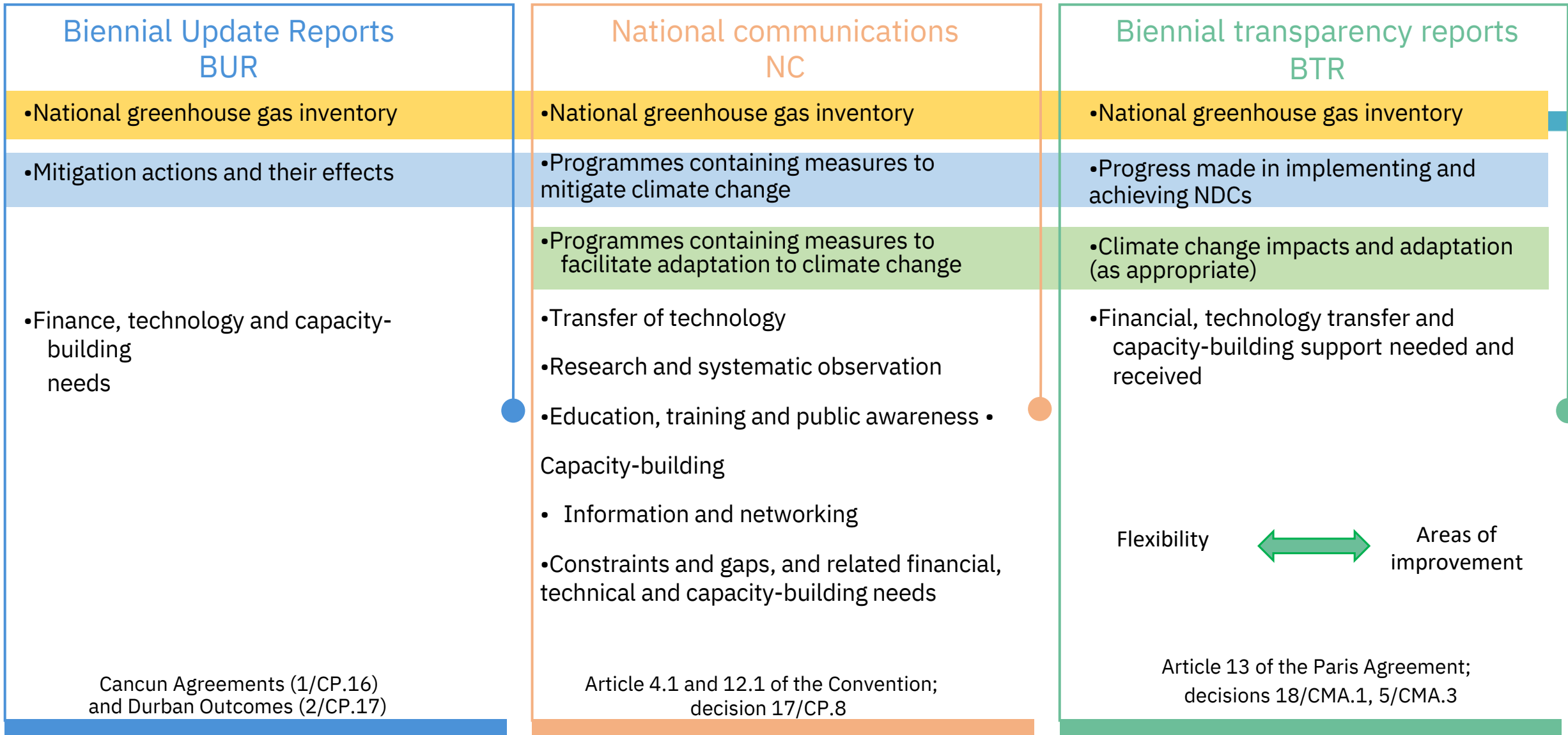


What is the BTR?

The BTR is the **reporting vehicle for the ETF**



ETF vis-à-vis existing MRV arrangements: Reporting themes

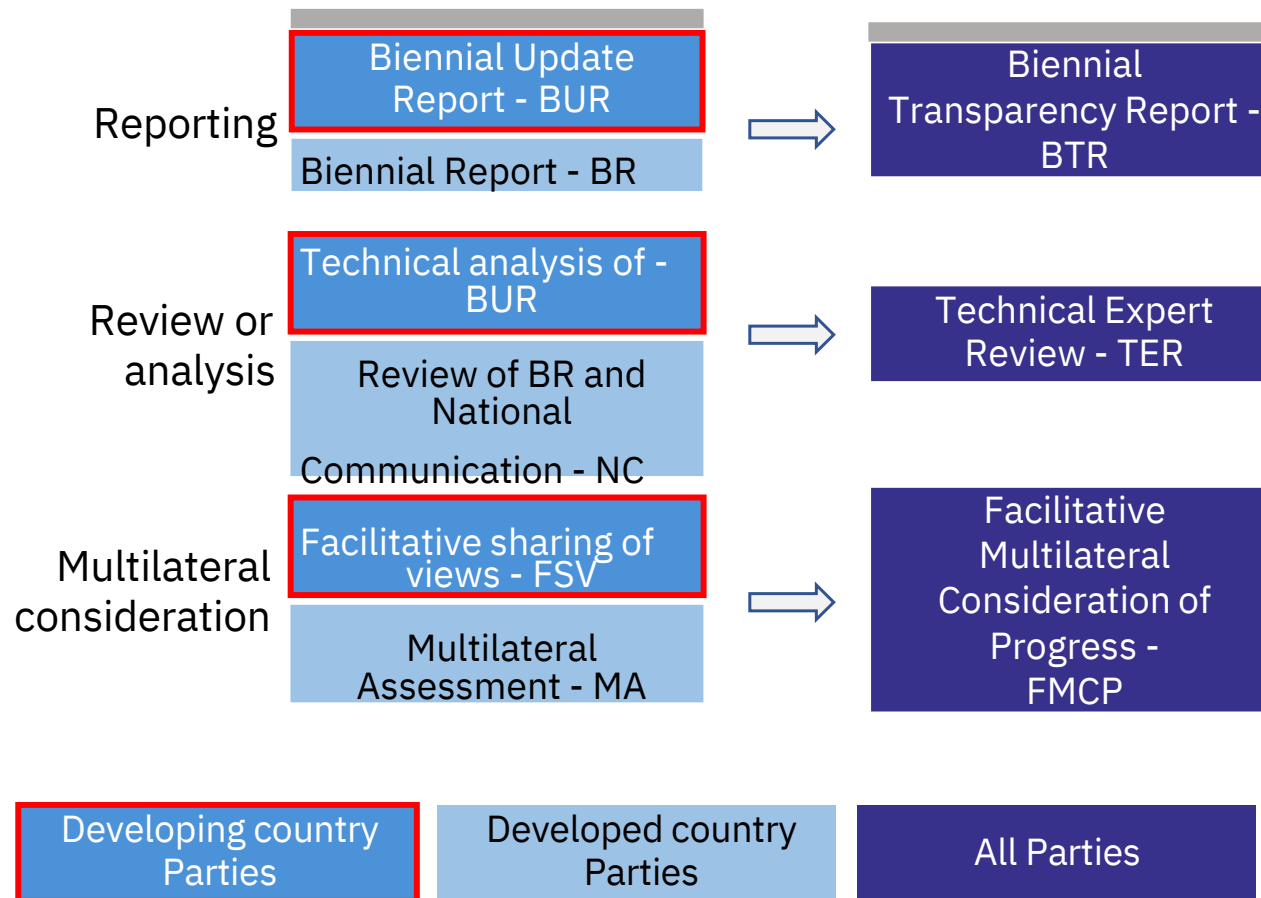


It is important to note that the legal nature of these reporting themes differ across the reports.

ETF: Builds on existing MRV arrangements and enhances it

MRV arrangements
under the Convention

Enhanced transparency
framework (ETF) under
the Paris Agreement



Key areas of enhancement

- Establishes **common modalities, procedures and guidelines (MPGs) applicable to all Parties** with **flexibility** to those developing countries that need it in the light of their capacities
- Provisions/requirements - mostly mandatory (“**shall**”)
- Parties need to (to the extent possible) identify, regularly update, and report on areas of improvement > **continuous improvement**
- Establishment of **Compliance Committee** (mechanism to facilitate implementation of and promote compliance) - NDCs, reporting, TER and FMCP, and their relationship to Article 15

Architecture of the ETF

Reporting

Biennial Transparency Report

- I. GHG inventory (*all shall + flex*)
- II. Progress in NDCs (*all shall*)
- III. Adaptation (*all should*)
- IV. Support provided & mobilized (*developed shall*)
- V. Support needed & received (*developing should*)

Review

Technical Expert Review

- I. Consistency of information reported
- II. Consideration of progress with and achievement of NDC
- III. Support provided (*developed shall, and other Parties at their discretion*)
- IV. Identification of improvements
- V. Identification of capacity building needs

Consideration

FMCP

- Online Q&A
- In session presentation and Q&A (*all shall*)

- ✓ Modalities, procedures and guidelines (MPGs) for the transparency framework for action and support referred to in Article 13 of the Paris Agreement; [decision 18/CMA.1 and its annex](#)
- ✓ Common reporting tables (CRTs) and Common tabular formats (CTFs) for reporting information under ETF; [decision 5/CMA.3, annexes I-III](#)

Fundamentals of Transparency - ETF

Building on and
enhancing

Continuous
improvement

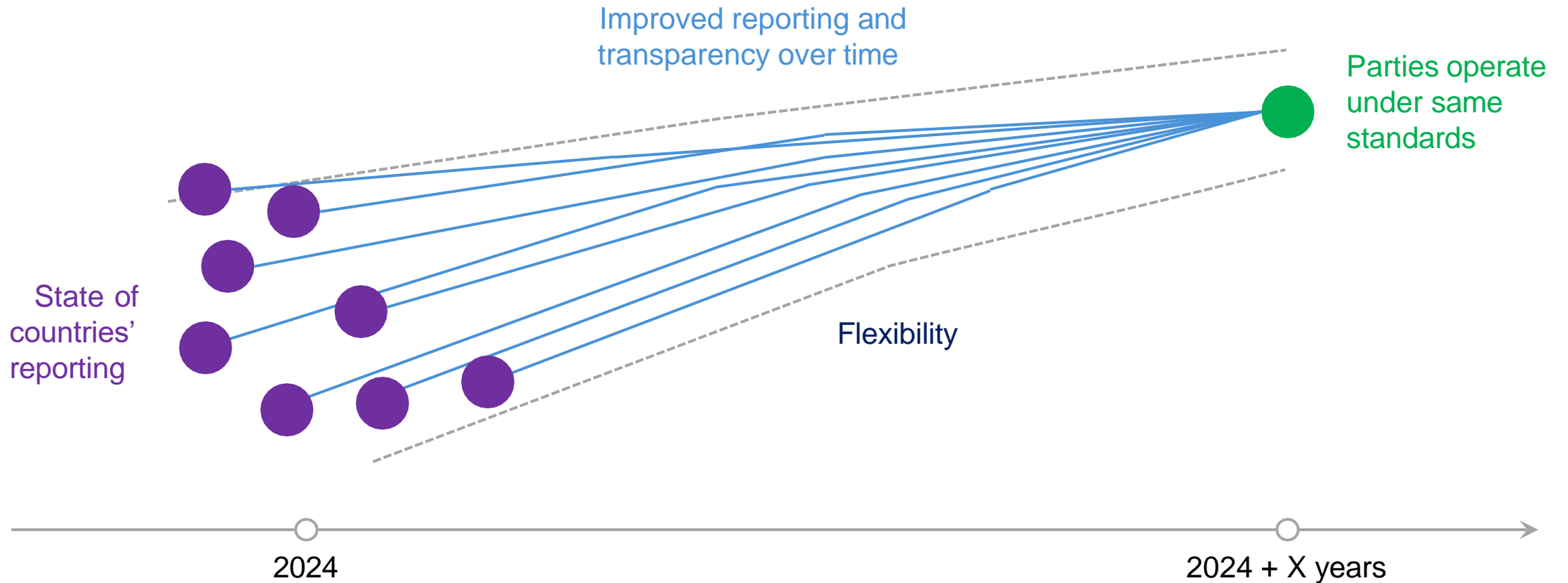
Different
starting points

Flexibility

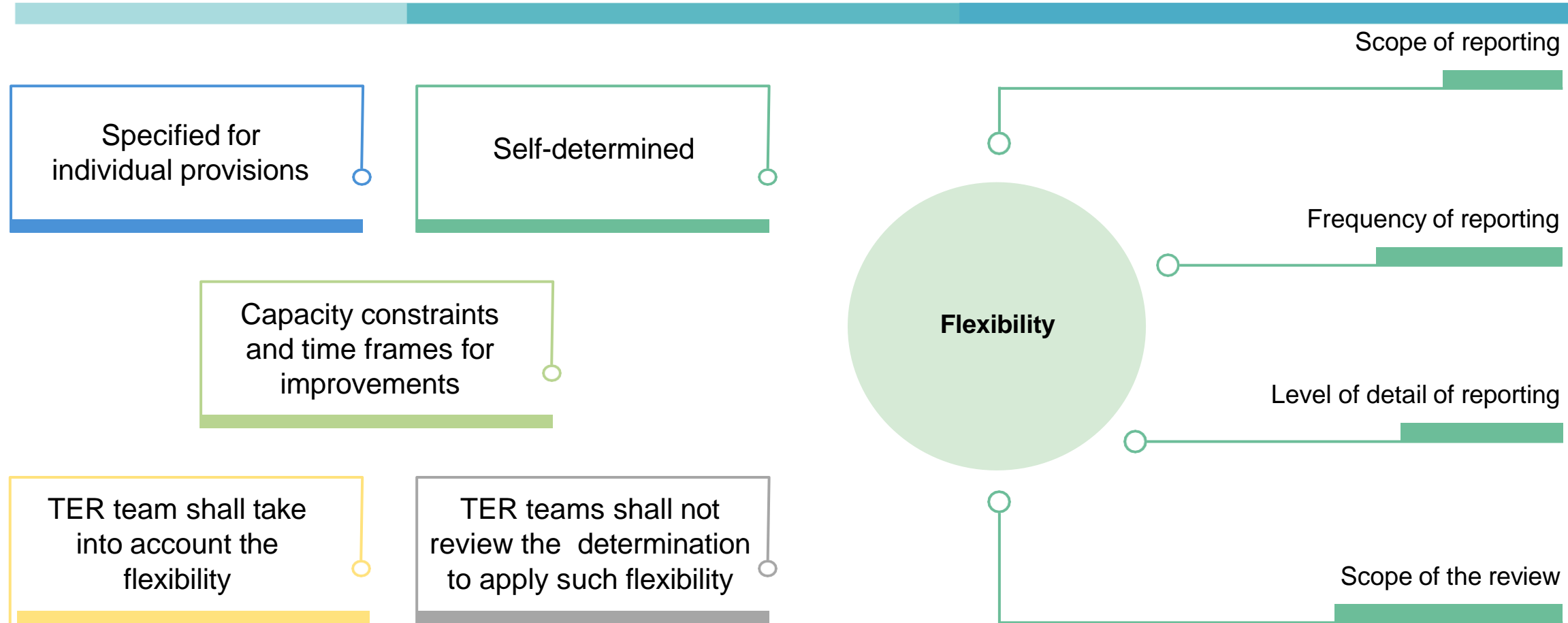
Support

Building on and enhancing the transparency arrangements under the Convention; while **recognizing the special circumstances of LDCs and SIDS*

Different starting points, flexibility and continuous improvement over time - universal participation

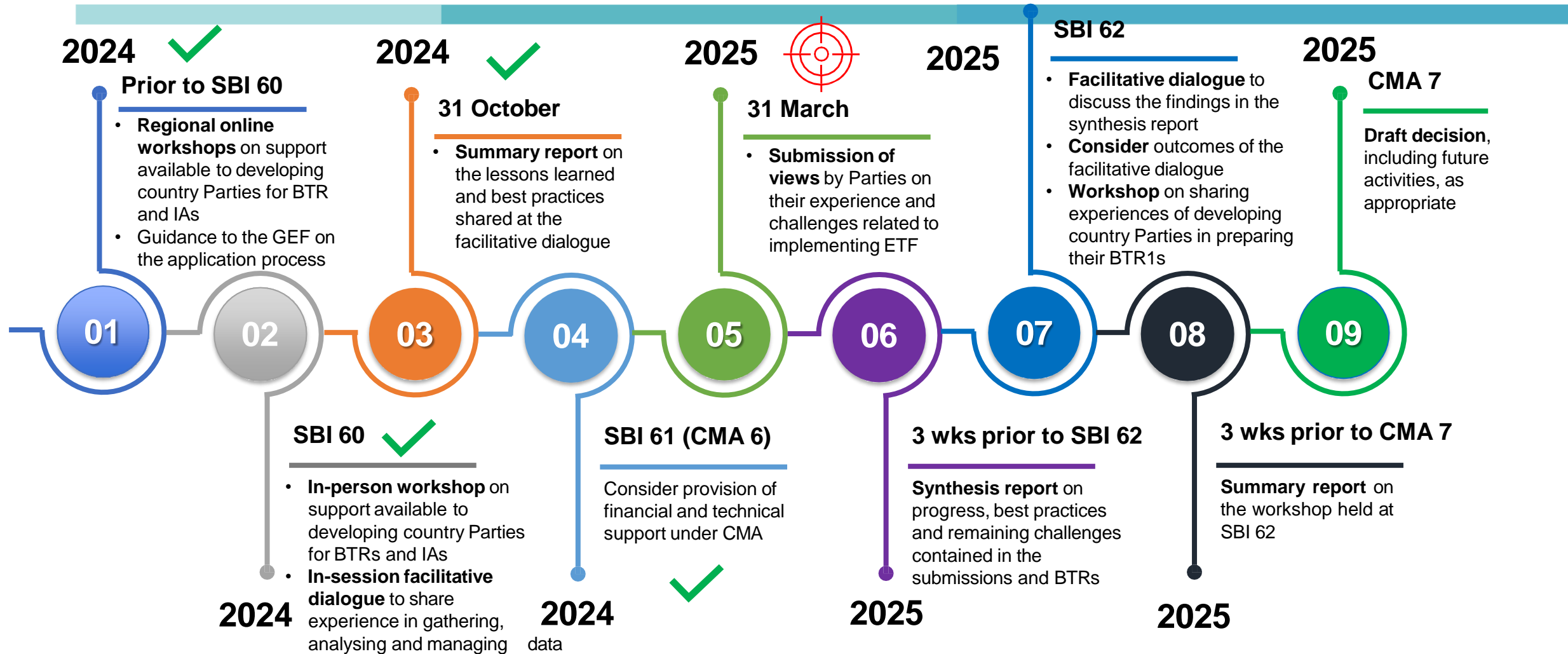


Built-in flexibility



Flexibility provisions: available to developing country Parties that need it, in the light of their capacities.

Support for ETF – latest outcomes from the intergovernmental process



Links:

[In April: Regional online workshops](#)

[At SB60: In-session facilitative dialogue & In-person workshops](#)

Key provisions on Biennial Transparency Reports (BTRs)

- Parties shall submit their **1st BTR and NIR** (if submitted as a stand-alone document), in accordance with the MPGs (decision 18/CMA.1) **at the latest by 31 December 2024**
 - **LDCs and SIDS** may submit BTRs **at their discretion**
- **Flexibility provisions** are specified in MPGs, for those developing country Parties that need it in the light of their capacities → application of the flexibility is **self-determined**
- **Information on flexibility and improvements** in reporting over time **is mandatory**, to be provided as part of the BTR
- If **adaptation communication** is submitted as a component of BTR, Party should clearly identify the relevant part of the BTR
- All Parties, except LDCs and SIDS, shall submit BTRs, **no less frequently than on a biennial basis** (1/CP.21, para.90)
- Secretariat will produce **BTR & NIR synthesis reports**, and an **annual report on TER**

Implications of the ETF for developing countries

- **New elements and guidelines:**

- Common reporting tables and common tabular format templates
 - Stricter requirements for GHG inventories
 - Tracking NDC progress
- The establishment of sustainable national MRV systems becomes a crucial element
 - It is necessary to improve technical capacities, especially for GHG Inventories
 - Clarity of NDCs! If the goals of the NDC are not easy to understand, it will be very difficult to track the measurement of progress in its implementation
 - Prepare for more serious technical reviews





Outline of the Biennial Transparency Report

Outline of the BTR

BTR

National GHG inventory*

Progress made in implementing and achieving NDCs*

Financial, technology transfer and capacity-building support

Financial, technology transfer and capacity-building support

Additional information when NCs and BTRs submitted jointly

Flexibility

Improvements in reporting

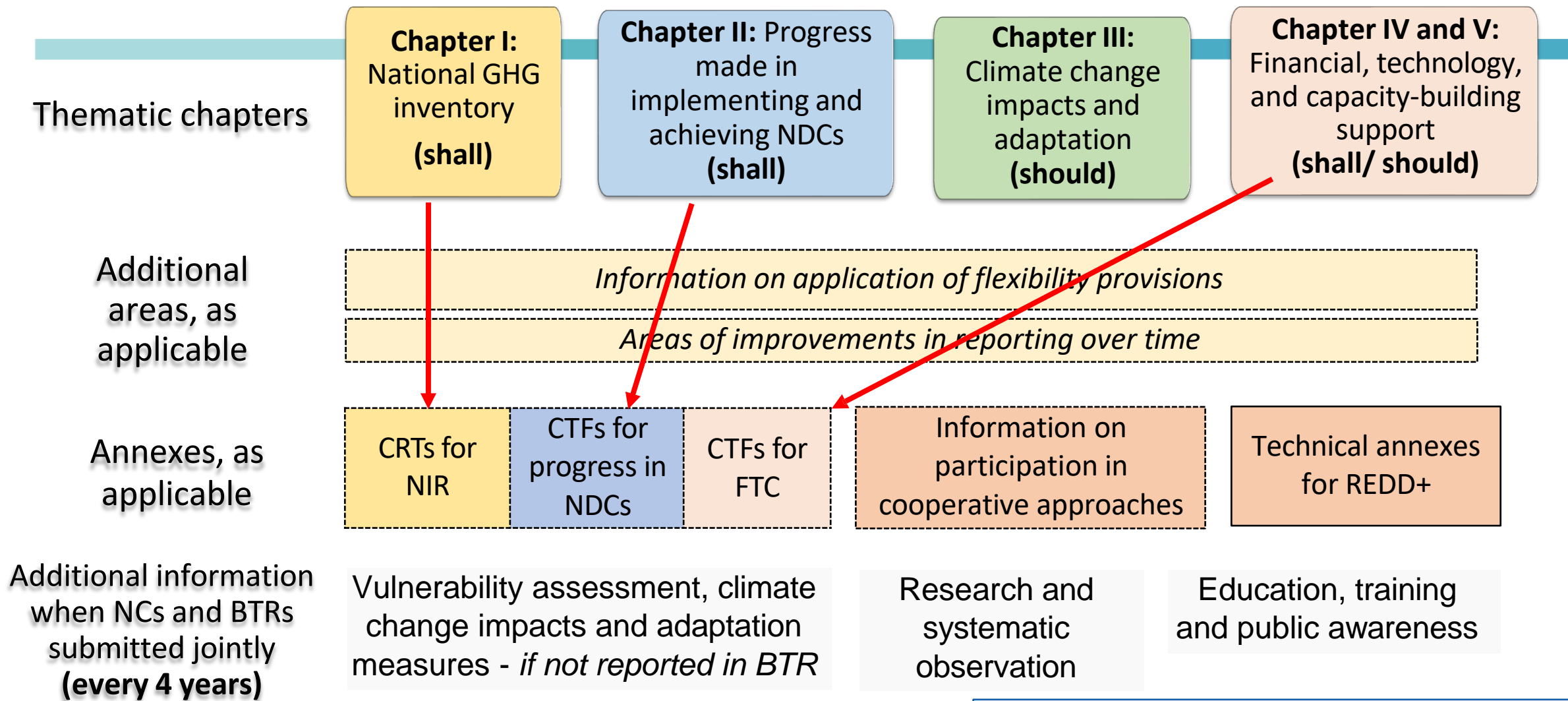
ANNEXES

Overview of chapters

- I. National inventory document of anthropogenic emissions by sources and removals by sinks of GHGs (MPGs, para. 17-58)
- II. Information necessary to track progress made in implementing and achieving NDCs under Article 4 of the Paris Agreement (MPGs, para. 59-103)
- III. Information related to climate change impacts and adaptation under Article 7 of the Paris Agreement (MPGs, para. 104-117)
- IV. Information on financial, technology development and transfer and capacity-building support provided and mobilized under Articles 9–11 of the Paris Agreement (MPGs, para. 118-129]
- V. Information on financial, technology development and transfer and capacity-building support needed and received under Articles 9–11 of the Paris Agreement (MPGs, para. 130-145)
- VI. Information to be reported when NCs and BTRs are submitted jointly every four years (1/CP.24, para. 43) (vulnerability assessment, cc impacts and adaptation measures-if not reported in section III; RSO; education, training and public awareness)
- VII. Information on flexibility (MPGs, para. 6) (Indication of (1) reporting provisions to which self-determined flexibility is applied, (2) capacity constraints in relation to the application of flexibility and (3) self-determined estimated time frames for improvements in relation to those capacity constraints)
- VIII. Improvements in reporting over time (MPGs, para. 7-8) (areas of improvement, how these will be addressed, which areas are related to flexibility provisions, reporting-related CB support needs)
- IX. Any other information the Party considers relevant to the achievement of the objective of the Paris Agreement, and suitable for inclusion in its BTR

Annexes: (i) Technical annexes for REDD+, as applicable; (ii) CRTs for electronic reporting of NIR; (iii) CTFs for electronic reporting of tracking progress in NDCs, FTC support provided/mobilized and/or needed and received; (iv) Information in relation to the Party's participation in cooperative approaches, as applicable

Closer look to the BTR: Report Outline



For the BTR outline, see [decision 5/CMA.3, Annex IV](#).

Flexibilities in the Biennial Transparency Report

Chapters: VII. Information on flexibility
Flexibility to Developing Country Parties

GHG Inventory		Para
Key category Analysis	Option to identify fewer key categories; less complex methodologies can be used to estimate GHG emissions and removals for categories that are not key	25
Uncertainty assessment	Option to omit reporting of quantitative uncertainty information if data are not available	29
Completeness	Option to omit estimation of more insignificant categories	32
QA/QC	Option to neither develop a formal QA/QC plan nor provide information on general QC procedures implemented	34 & 35
Gases	Option to report fewer GHGs	48
Time series	Option to report a shorter time series and an earlier “latest reporting year”	57&58

Flexibilities in the Biennial Transparency Report

Chapters: VII. Information on flexibility Flexibility to Developing Country Parties

Mitigation policies and measures, actions and plans		Para
Estimates of expected and achieved GHG emissions reductions	Option to omit reporting these estimates	85
Projections		
Projections of GHG emissions and removals	Option to omit reporting projections, or report less details	92, 95 & 102
Technical expert review		
Format of review	Option to be subject to a centralized review in lieu of in-country review	159
Responding to TERT questions	Option for more time to respond to the TERT's questions	162 (c)
Responding to TERT's review report	Option for more time to provide comments to the draft report"	162(f)
Facilitative multilateral consideration of progress		
Responding to written questions	Option for more time to respond to written questions	193 (c)



What happens after the
BTR submission?

Technical expert review

Under the ETF, information submitted by each Party under Article 13, paragraphs 7 and 9, of the Paris Agreement shall undergo a technical expert review consistent with the MPGs.

Consistency of information submitted with MPGs

Consideration of implementation and achievement of NDC

Consideration of support provided

Identification of areas of improvement

Identification of capacity building needs

Attention to the respective national circumstances

Facilitative, non-intrusive, non-punitive, respectful of national sovereignty, avoiding placing undue burden on Parties

Overview of the technical expert review (TER) process

GHG inventory



Information to track progress made in implementing/ achieving the NDC



Support provided to developing countries



NDC and indicators chosen



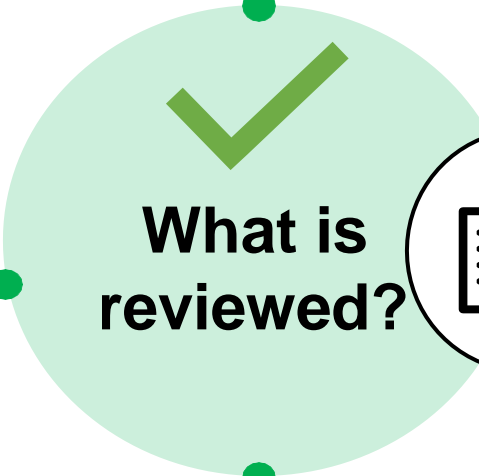
Adequacy of domestic actions



Adequacy of support provided

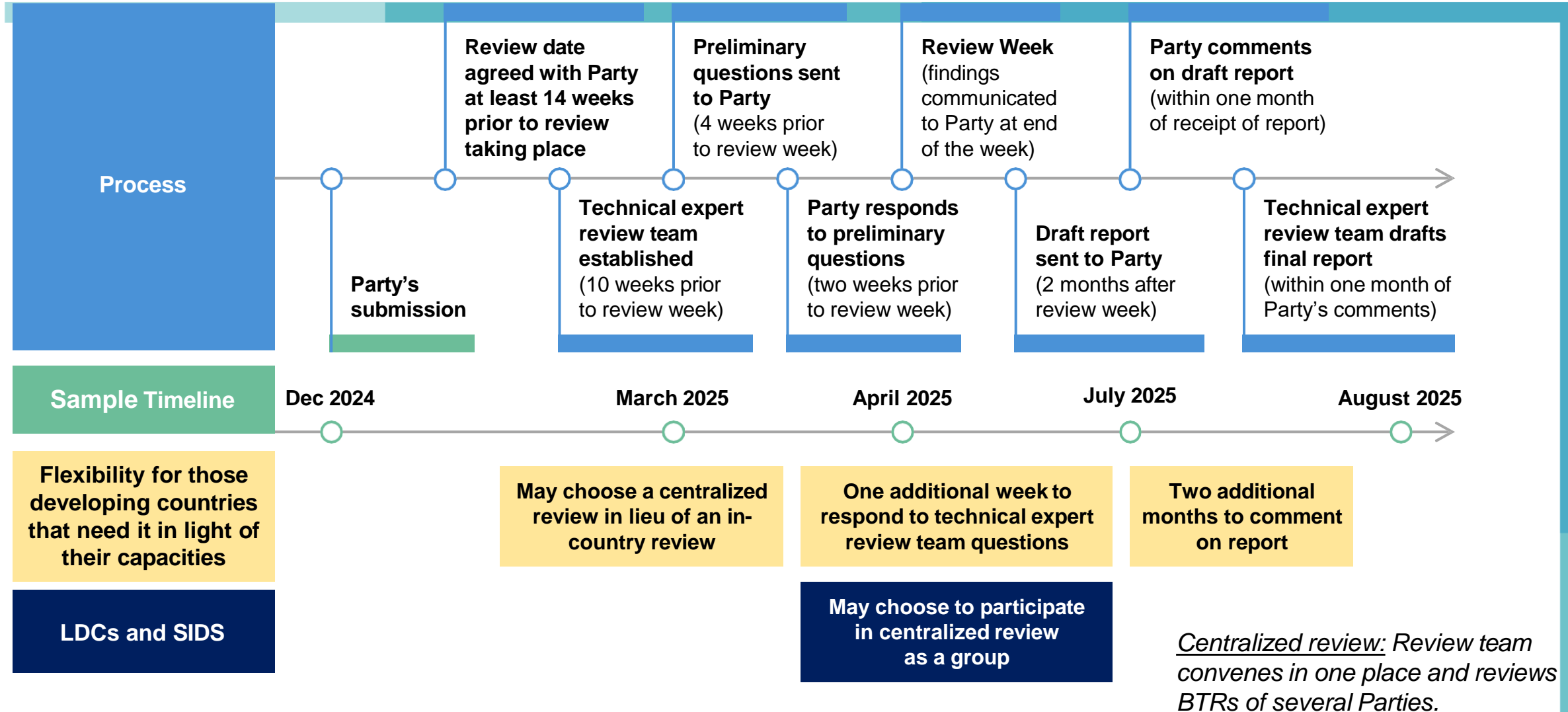


Developing country's choice to apply a flexibility provision



Special circumstances of LDCs and SIDS in the TER process - LDCs and SIDS may choose to participate in the same centralized review as a group.

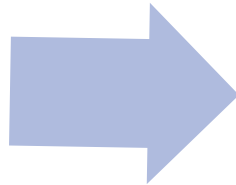
TER procedures and timelines



Facilitative Multilateral Consideration of Progress

- Occurs as soon as possible **following the publication of a Party's TER report.**

How FMCP works?



Step 1: Q&A phase

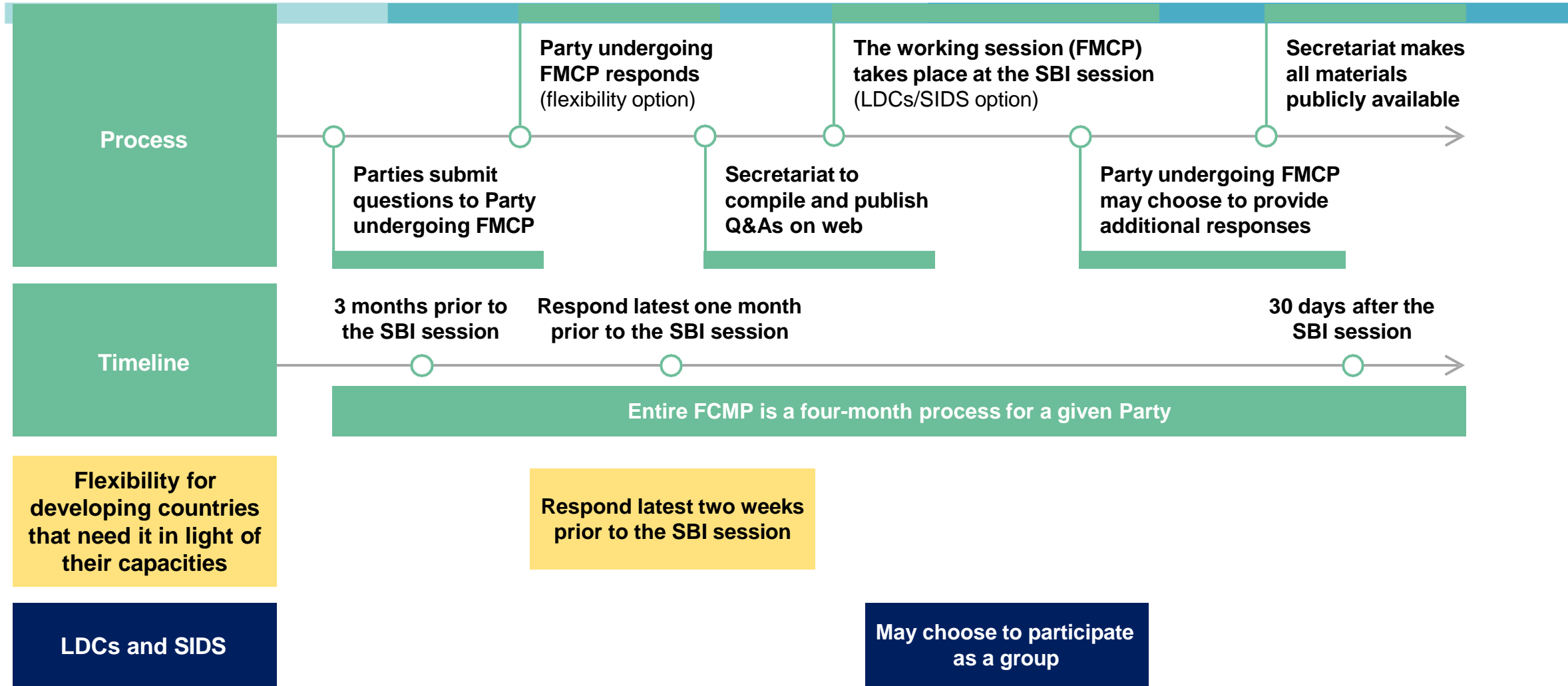
- Other Parties send questions through an online platform
- Party responds to these questions
- Q&As compiled and published on webpage

Step 2: Working group session phase

- Takes place at the SBI session
- Presentation by the Party
- Discussion by all on the presentation and information considered

→ *All records will be made available on the secretariat's webpage*

FMCP procedures and timelines





How to become a review
expert?

Training programme for technical experts participating in the technical expert review of the BTR

BTR Review Training Programme

- A. General and cross-cutting aspects for the technical expert review under the enhanced transparency framework under the Paris Agreement
- B. Greenhouse Gas Inventory
- C. Tracking Progress in Implementing and Achieving NDCs
- D. Financial, technology development and transfer and capacity building support
- E. Climate change impacts and adaptation reported under Article 7 of the Paris Agreement

All courses are online with open access, downloadable, self-paced, and include practical exercises

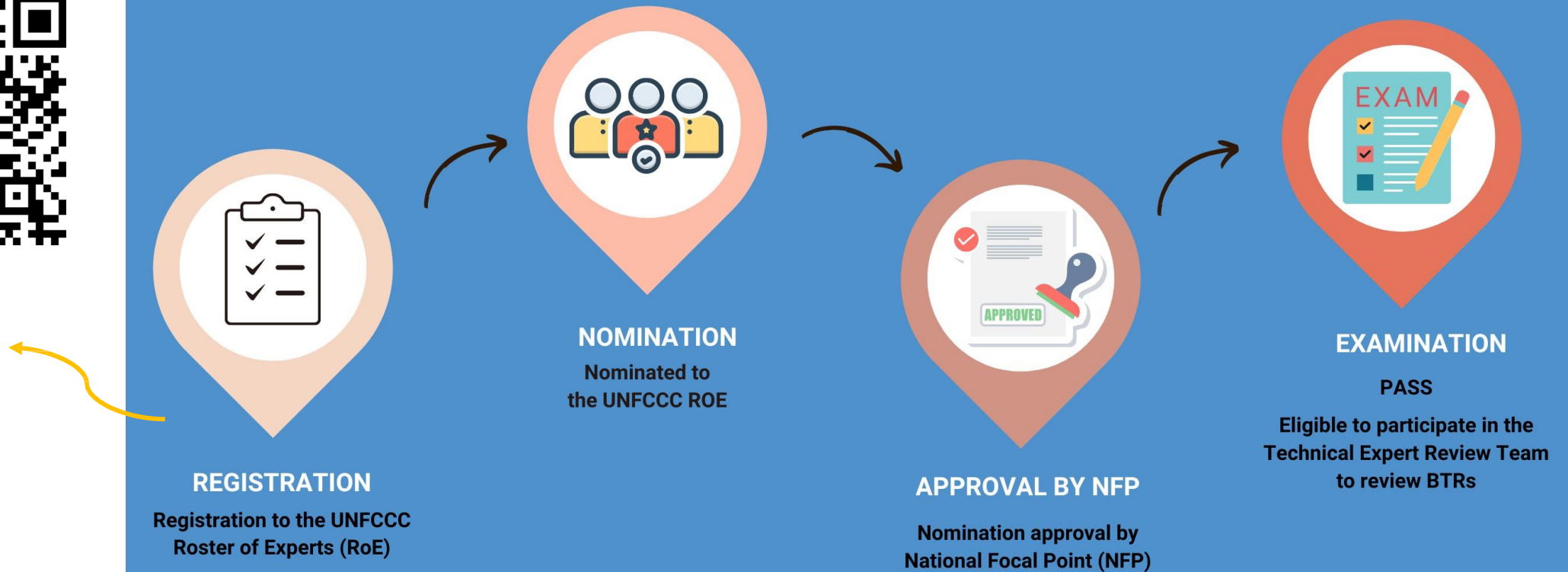


Examination dates in 2025 →

	<i>1st period</i>	<i>2nd period</i>	<i>3rd period</i>	<i>4th period</i>
Registration	13-16 Jan	7-10 Apr	23 Jun – 6 Jul	1-14 Sep
Q&A sessions	6 Feb	2 May	17 Jul	25 Sep
Examination	10-23 Feb	5-18 May	21 Jul – 3 Aug	2- Sep – 12 Oct

Certification process

Steps to become eligible as a member of the TER team



➤ <https://unfccc.int/process-and-meetings/transparency-and-reporting/training-programmes-for-expert-reviewers#PA-review-training-programme>



ETF reporting tools for CTFs and CRTs

ETF reporting tools: Mandate

Article 13 of the Paris Agreement: Enhanced transparency framework

Modalities, Procedures and Guidelines for enhanced transparency framework (Decision 18/CMA.1)



Decision 18/CMA.1

- Requested SBSTA to develop:
- **common reporting tables (CRTs)** for GHG inventories
 - **common tabular formats (CTFs)** for tracking NDC progress and achievements
 - **common tabular formats (CTFs)** for support provided, needed and



Decision 5/CMA.3

- Adopted:
- CRTs for GHG inventories
 - CTFs for NDC progress and achievements
 - CTFs for support provided, needed and received



Decision 5/CMA.3

- Requested the secretariat to:
- Develop the reporting tools
 - Test version by June 2023; **Final version by June 2024**
 - Update Parties on progress at SBSTA sessions
 - Organize technical training workshops
 - Facilitate interoperability with IPCC software
 - Establish an interactive web-portal for support info by Dec 2025

Overall scope

GHG inventory



- All sectors, data entry grids
- All flexibility provisions and version settings
- Key category analysis
- Interoperability with IPCC software

Progress



- All data entry grids
- All flexibility provisions and version settings
- Interconnection with CRT
- Bulk import tool for Policies and Measures

Support



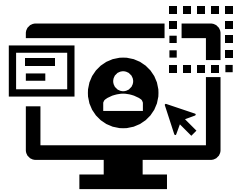
- All data entry grids
- All version settings
- Detailed explanation of each decision step
- Bulk import tool for projects/ activities for relevant finance tables

- Generating reporting tables
- Importing and exporting (Excel and JSON)
- Working in offline mode
- Data validation in the data entry grids
- Providing comments/custom footnotes/doc boxes

ETF Reporting Tools allow Parties to compile data and generate reporting tables for submission

Framework

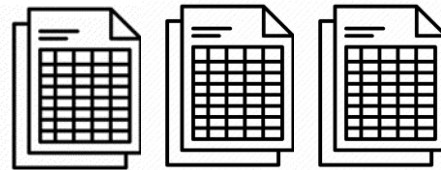
User management



User management tools

- **My Team:** allows focal points to add/remove/ modify user roles
- **My Apps:** allows assigned users to access tools as per granted roles

Electronic reporting of information (CRTs/CTFs)



ETF reporting tools

- **ETF GHG inventory reporting tool:** CRTs for national GHG inventories
- **ETF Progress reporting tool:** CTFs for tracking NDC progress and achievements
- **ETF Support reporting tool:** CTFs for support provided, mobilized, received & needed

Submission of CRTs/CTFs and narrative documents



National reports submission portal

Allows Parties to submit CRTs, CTFs and other narrative documents (BTR, NID and Annexes)

Data storage and management



UNFCCC climate data hub

Store and prepare data for further processing, analysis and management

ETF Tools

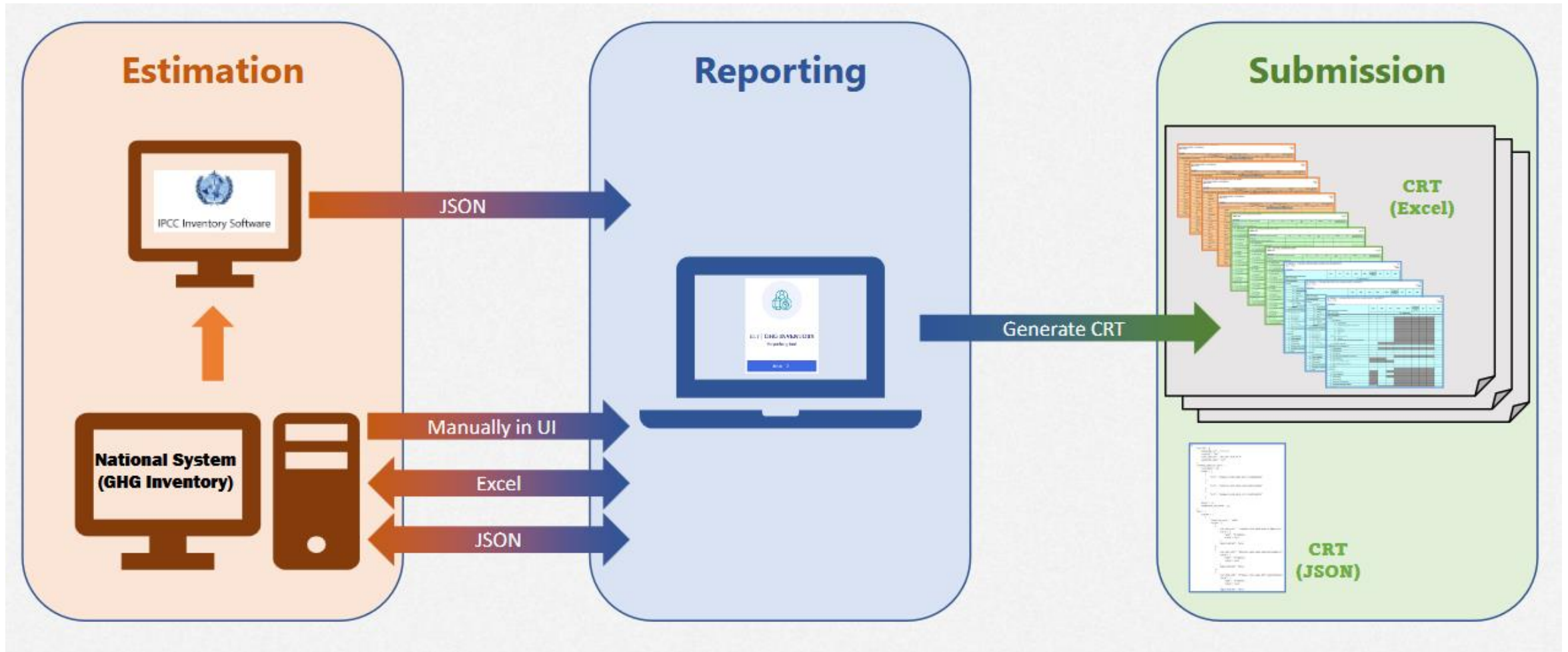
Demonstration of the ETF reporting tools:

<https://www.canva.com/design/DAGHX8MJM1w/g5Ous-y7Tajbia3DYMWaFg/watch>

Only Parties' nominated users have access.

The screenshot shows the 'ETF | TOOLS' web application interface. At the top, there is a dark blue header with the 'ETF | TOOLS' logo on the left and a user profile icon on the right. Below the header, the main content area is white and contains the text 'Please select one of the ETF reporting tools'. Three tool cards are displayed in a row, each with a circular icon, a title, a subtitle, and a blue 'Enter >' button. The first card is 'ETF | GHG INVENTORY Reporting tool' with an icon of a globe and a leaf. The second card is 'ETF | PROGRESS Reporting tool' with an icon of a hand holding a plant. The third card is 'ETF | SUPPORT Reporting tool' with an icon of a stack of coins and a plant. In the top right corner of the interface, there is a green dot and the text 'Online'.

Interoperability with IPCC and other systems



Electronic Reporting Tools – help page

United Nations
Climate Change

Home SB 60 Process and meetings Topics

Home

ETF reporting tools help page.

This page contains resources designed and developed to facilitate the effective use of the ETF reporting tools

User Manuals and Training Materials: Step-by-step instructions to navigate and use the ETF reporting tools and resources and tutorials designed to enhance users' skills and knowledge in using the tools.

Technical Documentation: Documents to help users understand the technical aspects of the metadata and data exchange standard structure relevant to the tools.

Frequently Asked Questions (FAQs): Answers to common questions about the ETF reporting tools

Report issues and incidents: Link to ServiceNow portal to report issues and incidents relating to the ETF reporting tools.

[User manuals and training materials](#) [Technical documentation](#) [Frequently asked questions](#) [Report issues and incidents](#)

Title	Links	Description
ETF Reporting Tool Manual	<ul style="list-style-type: none">ETF GHG inventory reporting tool manualETF Progress reporting tool manualETF Support reporting tool manualETF User management tool manual	
ETF User Management Tool Video	<ul style="list-style-type: none">User management tool video ↗	
Live Demonstration of the ETF Reporting Tools	<ul style="list-style-type: none">Live Demonstration of the ETF Reporting Tools - Video Recording ↗	<p>Total duration of the video: 1 hour 22 minutes. GHG Inventory: starts at 00:00:03 Progress: starts at 00:35:46 Support: starts at 1:00:23</p>

Provides access to:

- User manual and training materials
- Technical documentation
- Frequently asked questions
- Demonstration of the ETF Reporting tools

More Resources on ETF Tools

<https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review/transparency-data-and-tools/etf-reporting-tools>

<https://unfccc.int/etf-reporting-tools-help>

Tools.Support@unfccc.int





Questions?

