



In-person training on reporting obligations on Climate Adaptation and Climate Finance

Date: 29-30 April 2025

Place: Tirana, Albania

Modality: In person

To support the Contracting Parties (CPs) of the Energy Community in fulfilling their reporting obligations under the adapted Governance Regulation (GovReg), the European Environment Agency (EEA) provides technical assistance through the “Supporting Energy and Climate Monitoring by the Energy Community” Project. At the same time, the Capacity-building Initiative for Transparency – Global Support Programme (CBIT-GSP) is providing support and capacity-building at the national, regional, and global levels to help developing countries meet the reporting requirements of the UNFCCC and the Paris Agreement’s Enhanced Transparency Framework, ultimately increasing ambition for climate action.

By March 15, 2025, the CPs should have met their reporting requirements on climate change adaptation under two dataflows: Art 19 – National climate change adaptation strategies and planning, and Art 17 – Decarbonisation (Adaptation): progress to target. Reporting on climate finance is also required in 2025, including the dataflow on Use of revenue from carbon pricing mechanisms and the newly introduced Financial and technology support provided to developing countries. These reports are due by the end of July 2025 and September 2025, respectively, and must be submitted through the EEA’s reporting platform, Reportnet.

Additionally, in the context of the UNFCCC Biennial Transparency Report (BTR) reporting, countries should report on their climate adaptation actions as captured by their Adaptation Communication or a chapter on climate adaptation within their BTR. This also includes the reporting on *Financial and technology support provided to developing countries* (for reporting under the GovReg) and reporting on *Information on financial support needed and received by developing countries* (specific to UNFCCC requirements).

In response to these obligations, the EEA, in collaboration with the Energy Community Secretariat and in partnership with the Capacity-building Initiative for Transparency – Global Support Programme (CBIT-GSP), is hosting a training workshop in Tirana, Albania from 29-30 April 2025.

The workshop aims to equip CPs/Eurasian countries with the necessary knowledge to:

- Better understand what needs to be reported under the climate adaptation and climate finance reporting requirements of the GovReg and UNFCCC BTR
- Exchange on how to gather the data, experience in reporting and on inter-institutional coordination
- Understand the quality review processes under both reporting streams
- Explore how the related data are used at the national, EU, and global levels

The workshop will focus on practical experiences from countries and involved institutions to enhance learning and application.



Event details

Date: 29-30 April 2025

Workshop venue: Ministry of Infrastructure and Energy, orange building, first floor

Lodging: TBD

Training language: English

Cost: All costs of your participation will be covered by the organizers, including flight, per diem costs, lunch for three days of the training. Detailed logistical information will be shared with country representatives that confirm their participation.

Target participants: Coordinators and experts from national institutions and line ministries tasked with climate reporting, thematic experts for adaptation and climate finance (support) involved in the preparation of reports and policies under the UNFCCC and the Paris Agreement, including NCs, NAPs, NDCs and BURs/BTRs:

- **UNFCCC BTR: Information on Climate change impacts and adaptation (Article 13.8)**
- **UNFCCC BTR Information Financial, technology transfer and capacity building support needed and received (Article 13.10)**

Countries can nominate two participants, thematic experts working under the ETF reporting (one for climate adaptation and one for climate finance).

Next steps: Please nominate participants as per the above guidance by **28 March 2025, at 12:00h CET to Sladjana Bundalo** (sladjana.bundalo@un.org) and CC Per Wretlind (per.wretlind@eea.europa.eu), Aneliya Nikolova (aneliya.nikolova@eea.europa.eu), Stephane Quefelec (stephane.quefelec@eea.europa.eu)

Important note for participants:

- Participants are required to bring their own laptops.
- Additional materials will be shared before the workshop. Further information will be provided in due course.

We look forward to seeing you in Tirana, Albania.

Warm regards,

The Energy Community team at the EEA, the Energy Community Secretariat, and CBIT-GSP

Day 1 – Enhancing data quality: Outcomes of the 2025 reporting process

Overview of the 2025 reporting process	
08:45-09:00	Registration and arrival
09:00-09:15	Opening remarks by the Energy Community Secretariat
09:15-09:45	Introductions
09:45-10:00	Overview of the agenda and workshop objectives
10:00-10:20	2025 Reporting roadmap – Current progress and future directions The EEA outlines the 2025 reporting obligations and details the data process from collection to publication. This roadmap builds on past reporting experiences, including insights gained from the Biennial Transparency Report (BTR), to strengthen future reporting efforts.
10:20-10:40	Coffee break (and group picture!)
10:40-11:00	Overview: The adapted Governance Regulation and the Energy Community's climate and energy commitments
11:00-11:20	Overview: Reporting on climate adaptation and climate finance under the UNFCCC BTR
Better understand what needs to be reported under the climate adaptation and climate finance reporting requirements of the GovReg and UNFCCC BTR These sessions will examine the content of the reporting obligations and what information is expected.	
11:20-12:00	GovReg and UNFCCC reporting on climate adaptation (depending on needs) Guidance on reporting This session will provide clarification on climate adaptation reporting requirements under the adapted Governance Regulation and the UNFCCC BTR.
12:00-13:30	Lunch
13:30 -14:30	GovReg reporting on climate finance Guidance on reporting Overview of the two climate finance reporting requirements under the adapted Governance Regulation: rationale, overall content, and key methodological aspects. Focus to be placed on the new 2025 dataflow "Support to developing countries", the import/export tool, and highlighting the linkage between UNFCCC and GovReg reporting.
14:30-15:30	UNFCCC reporting on climate finance Guidance on reporting In this session, countries will be introduced to the reporting requirements under the UNFCCC regarding the support needed and received. This includes modalities, procedures, and guidance



for Article 13 of the Paris Agreement, as well as current reporting requirements for National Communications and BTRs including the Common Tabular Format (CTF) reporting tables.

15:30-15:50

Coffee break

Reporting Experience, Coordination, and Capacity Building

Participants will learn about lessons learned from reporting, highlighting challenges and best practices in inter-institutional coordination. It will also address capacity-building needs to support effective compliance with reporting requirements.

15:50-16:20

GovReg and UNFCCC reporting on climate adaptation

Real-life experience: Insights from an Energy Community CP

A representative from [insert CP name] will share their experience with reporting, inter-institutional coordination, and capacity building needed to meet the reporting requirements.

16:20-16:50

GovReg and UNFCCC reporting on climate adaptation

Real-life experience: Insights from an EU Member State

A representative from [insert MS name] will share their experience with reporting, inter-institutional coordination, and capacity building needed to meet the reporting requirements.

16:50-17:00

Wrap up

18:30

Dinner

Day 2 – Continuation of first day on outcomes of climate reporting and data use

08:45-09:00

Registration and arrival

09:00-09:15

Opening

Reporting Experience, Coordination, and Capacity Building (continuation)

Participants will learn about lessons learned from reporting, highlighting challenges and best practices in inter-institutional coordination. It will also address capacity-building needs to support effective compliance with reporting requirements.

09:15- 09:30

GovReg reporting on climate finance

Real-life experience: Insights from an Energy Community CP

A representative from [insert CP name] will share their experience with reporting, inter-institutional coordination, and capacity building needed to meet the reporting requirements.

09:30-09:45

GovReg reporting on climate finance

Real-life experience: Insights from an EU Member State

A representative from [insert MS name] will share their experience with reporting, inter-institutional coordination, and capacity building needed to meet the reporting requirements.

09:45-10:00

UNFCCC reporting on climate finance

Real-life experience: Insights from an Energy Community CP

A representative from [insert CP name] will share their experience with reporting, inter-institutional coordination, and capacity building needed to meet the reporting requirements.

10:00-10:15

UNFCCC reporting on climate finance

Real-life experience: Insights from an EU Member State

A representative from [insert MS name] will share their experience with reporting, inter-institutional coordination, and capacity building needed to meet the reporting requirements.

10:15-10:30

Coffee break

Understand the quality review processes under both reporting streams

Participants will learn about the quality processes applied to the data.

10:30-10:45

The quality control process at the EEA

This session will outline the quality control process at the agency after reports are submitted via Reportnet, with a focus on *climate adaptation* and *climate finance* reporting obligations.

10:45-11:00

The technical review process under the UNFCCC BTR

This session will outline the technical review process of the UNFCCC after reports are submitted on *information on financial, technology development and transfer and capacity building support provided to developing countries*, and the *voluntary review of the information on climate change impacts and adaptation reported under article 7 of the Paris Agreement*.

11:00-11:20

GovReg reporting on climate adaptation

Enhancing report quality under the GovReg climate adaptation reporting obligations

This session will explore best practices for improving the quality of reports submitted under the GovReg climate adaptation reporting obligations. Drawing on the outcomes of the first quality review of Energy Community CP reports, the session will highlight common challenges, key lessons learned, and practical steps for enhancing accuracy, consistency, and completeness in reporting. Participants will gain insights into effective quality control measures and strategies for aligning reports with regulatory expectations.

11:20-11:40

UNFCCC reporting on climate adaptation

Enhancing report quality under the UNFCCC BTR climate adaptation reporting obligations

This session will provide an overview of existing arrangements and instruments for communication and reporting climate change impacts and adaptation under the Convention and the Paris Agreement with overview of outcomes of first A-BTRs, challenges, and potential for improvement.

11:40-12:00

UNFCCC reporting on climate finance

Enhancing report quality under the UNFCCC BTR climate finance reporting obligations

This session will provide information on the best international practices in tracking climate finance: approaches (cases and potential methods) in tracking climate finance and support, including challenges in current diverse approaches crucial for improving climate finance tracking and reporting in developing countries. It will also showcase examples of recently reported support needed and received reported in the first BTR.

12:00-12:20

GovReg reporting on climate finance

Enhancing report quality under the GovReg climate financing reporting obligations

This session will explore practices for improving the quality of reports submitted under the GovReg climate finance reporting obligations in 2024 (Use of revenue from carbon price mechanisms).

12:20-13:30

Lunch

Who are the main users of reported data? How is the data used?

These sessions will explore how information submitted under the UNFCCC and the Governance Regulation is utilized and disseminated across different governance levels—national, European, and global.

13:30-13:45

GovReg reporting on climate adaptation

Data use: climate adaptation

This session will explore how climate adaptation data is utilized at national, EU, and global levels. Participants will gain insights into how reported information supports and informs policy development, decision-making, and international reporting obligations.

13:45-14:00

UNFCCC reporting on climate adaptation

Data use: climate adaptation

This session will explore how climate adaptation data is utilized within the framework of the UNFCCC. Participants will gain insights into how reported information supports and informs policy development, decision-making, and international reporting obligations.

14:00-14:15

GovReg reporting on climate finance

Data use: climate finance

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UNFCCC reporting on climate finance

Data use: climate finance

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14:30-15:00

Conclusion of the workshop



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The entire group gathers together, and the EEA and the CBIT-GSP will provide some concluding remarks for the workshop, and the reporting to come.