



Announcement for Fellowship

Transparency

Deadline for application	Announcement number	Expected date for entry on duty	Duration of appointment	Duty Station
23 March 2025	25/FP01/T	As soon as possible	One year with possibility of extension for another year, for maximum duration of two years.	Bonn, Germany

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The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, its Kyoto Protocol and the historic Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. It is a dynamic organization working in a politically challenging environment to help resolve one of the defining environmental issues of our time.

Thanks to funding from the Government of Portugal, the UNFCCC secretariat is launching a new round of the Capacity Award Programme to Advance Capabilities and Institutional Training in one Year (CAPACITY) Fellowship Programme with the aim of developing capacity of negotiators and therefore increasing the level of implementation of the Paris Agreement. The CAPACITY Fellowship Programme contributes to building capacity for addressing climate change in Small Islands Developing States (SIDS) and Least Developed Countries (LDCs), through the development of local professional expertise by:

- Supporting innovative analytical work on climate change in the context of sustainable development;
- Promoting a network of experts who can bring creative and innovative options to bear on questions of climate change;
- Encouraging the leadership potential of young and promising professionals in their fields.

One fellow will be selected from the target group of mid-career professionals who are already in a government or national educational institution's employment and who are nationals of and working in a Lusophone SIDS or LDC – Cabo Verde, Guinea-Bissau, São Tomé and Príncipe, Angola, Mozambique or Timor-Leste

While Fellowships are awarded to individuals, the need for development/training, as described below, must occur within the context of the organization for which an applicant works. The training must help the organization to develop its capacity.

Where will you be working

This fellowship is located in the UNFCCC secretariat in Bonn, Germany, in the Transparency Division which supports the intergovernmental process related to the MRV (measurement, reporting and verification) system under the Convention and the Kyoto Protocol, and the ETF (enhanced transparency framework) under the Paris Agreement, including by providing technical assistance to developing countries and training to experts engaged in the reporting, review and analysis processes. It supports work on relevant methodological issues, including those in relation to greenhouse gas (GHG) inventories, REDD-plus, agriculture and Koronivia, land use, land-use



change and forestry (LULUCF), IPCC guidelines and common metrics. It also maintains a transparency data hub, which includes data and information management and analysis.

The fellowship is in the CGE/ETF support Unit of the MRV/ETF Support Subdivision. Reporting directly to the Unit team lead, P-4, you will be accountable for supporting the unit in achieving its goals, the overall purpose of which is to support provision of technical support and assistance to developing countries on MRV and ETF issues. It provides overall coordination of the development and delivery of training programmes, coordination of the Consultative Group of Experts (CGE) workplan and activities and the coordination of negotiations on CGE related aspects, including developing countries MRV/ETF related issues and training aspects. It also supports the preparation and reporting of NDCs, NAMAs, LT-LEDs and response measures in the context of the ETF.

What will you be doing

Expertise is sought the following:

- Supporting work on providing technical support to developing country Parties, including Lusophone countries, in the area of MRV under the Convention and/or the ETF under the Paris Agreement;
- Providing substantive assistance in developing technical materials on reporting information in national communications and the biennial transparency reports to be submitted under the ETF of the Paris Agreement;
- Providing support to the training workshops conducted by the unit including contributing to the preparation of various written outputs, such as background papers, analytical notes, reports of the meetings and workshops;
- Supporting regional and in-country events, including training workshops and webinars organized on the application of reporting guidelines and tools for biennial update reports, national communications and biennial transparency reports, ICTU guidance and the MPGs for the ETF, including tracking progress of implementation and achievement of NDCs;
- Supporting outreach activities of the unit, including drafting news articles and social media content (e.g. LinkedIn, Facebook, CGE/ETF webpages), maintaining social media platforms of the Unit, and analysing relevant statistics;
- Assisting in other CGE/ETF Support Unit related activities as required.

What we are offering for Fellow

The fellow will acquire good knowledge and experience in the UNFCCC intergovernmental process, including multilateral climate negotiations; measurement, reporting and verification arrangements under the Convention for developing country Parties; the ETF; the institutional arrangements to support the implementation of the ETF and other broader issues under the Parties Agreement.



What are we looking for

Educational background

Required: Master's degree in environmental science, economics, engineering, development studies, or a related discipline. A combination of a first-level university degree and an additional two years of relevant work experience may also be accepted in lieu of an advanced degree.

Experience

Required: At least three (3) years of progressively responsible professional experience in the area of climate change, including on issues relating to biennial update reports and national communications from developing country Parties or preparation of nationally determined contributions, national adaptation plans or LT-LEDS.

Language skills

Required: Proficiency in written and spoken English.

Desired: Knowledge of another UN official language.

Other requirements

1. The Fellowship Programme is open to individuals who are
 - a. Currently employed in a governmental organisation (national, regional, provincial or local) including educational institutions, research institutes and ministries.
 - b. Nationals of and working in a Lusophone SIDS or LDC – Cabo Verde, Guinea-Bissau, São Tomé and Príncipe, Angola, Mozambique or Timor-Leste
 - c. Maximum of 40 years of age at the closing date of Fellowship Opportunity notice;
2. The secretariat will consider candidates only from Lusophone SIDS or LDC Parties with a view to ensuring gender balance in the selection of candidates.

What is the selection process

You may be invited for assessment of your technical/professional knowledge. If successful you may be invited for the final stage of the selection process, which consists of an interview to assess the skills and aptitudes required to successfully perform the functions of the post.

At a certain point and as part of the selection process - do not provide this information at the moment of application - each candidate will be requested to provide the following information:

- a. Obtain permission from their employer for leave of absence for the term of the Fellowship, and provide written certification that s/he will return to the Party's governmental institution for at least six months after her/his Fellowship;
- b. Obtain a written letter of intention by their employer that the new knowledge acquired during the fellowship will be integrated in the climate change activities of the government;
- c. Obtain written certification from their employer that the subject of the applied position is relevant to the needs of the organization.



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How to apply:

Candidates from a Lusophone SIDS or LDC – Cabo Verde, Guinea-Bissau, São Tomé and Príncipe, Angola, Mozambique or Timor-Leste, whose qualifications and experience match what we are looking for, should use the online application system available at <http://unfccc.int/secretariat/employment/recruitment>.

Please note:

1. This Programme is not intended for students, and does not provide financial support for an advanced degree, such as fieldwork for a PhD degree
 2. We will confirm receipt of your application. However, only candidates who have been confirmed for an interview will receive notice of the outcome of the selection process.
 3. The monthly stipend including allowances is EUR 4500.
 4. The UNFCCC Secretariat will organise the return trip to Bonn
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