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Workshop on Enhanced Transparency Framework under the Paris Agreement

Organized by CBIT-GSP and UNFCCC in collaboration with the Government of Australia – the Pacific Transparency Program, the Regional Pacific NDC Hub, the NDC Partnership, hosted by the Government of the Cook Islands

Venue: Rarotonga, Cook Islands

Date: 25-28 March 2025

Objectives

The overall objective of this training workshop is to build momentum and support PICs to implement the ETF with a view to facilitate submission of their BTRs. The training workshop aims to enhance awareness and understanding among stakeholders in PICs regarding the integration of transparency requirements and use of ETF reporting tools when preparing the BTRs. This will also strengthen the capacity of responsible agencies to address climate actions toward a climate-resilient future, foster collaboration with peers, and ultimately streamline the preparation and submission of BTRs.

Expected outcomes

- Raise awareness among national stakeholders about credible national reporting under the ETF;
- Provide in-depth technical advice on the application of the ETF modalities, procedures and guidelines, including use of Common Reporting Tables (CRTs) and Common Reporting Framework (CTFs), along with practical one-on-one coaching. This will also enhance their emissions inventory systems and NDC tracking.
- Empower national stakeholders by sharing best practices and provide knowledge and skills needed to navigate transparency requirements and the ETF Reporting Tools;
- Foster collaboration among stakeholders and peers with trust and accountability.
- Build confidence of PICs to submit their BTRs.

Target Audience

The training will bring together professionals from government agencies in Polynesian countries¹ in the Pacific who are responsible for preparing and submitting national transparency reports under the ETF. It is expected that the participants will include focal points from relevant national agencies including those responsible for climate change reporting as well as for producing climate data and information. This capacity building training workshop focuses on Polynesian countries, providing them with opportunities for peer-to-peer learning with the Cook Islands. Additionally, a sub-regional approach allows Polynesian countries to dive deeper into concepts that are particularly relevant to their national circumstances.

Best practices for using the ETF tools and preparation of BTR will be shared by selected Melanesian country and a Polynesia/atoll country², respectively.

¹ Polynesian countries are: Cook Islands, Niue, Samoa, Tonga and Tuvalu. The two other subregions are Micronesia (Federated States of Micronesia, Kiribati, Nauru, Palau, and Republic of Marshall Islands) and Melanesia (Fiji, Papua New Guinea, Solomon Islands, Vanuatu).

² An atoll is a coral island consisting of a reef surrounding a lagoon. Atoll countries are – Tuvalu, Kiribati and Republic of Marshall Islands.



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Maximum three participants per country will be invited from each participating country in Polynesia. One presenter will be invited from a country in Melanesia for sharing experiences.

Total number of participants is expected to be 40 (including approximately 20 participants from participating countries, experts, support personnel and the host country participants). Experts and resource personnel will include specialised agencies from the region, including representatives from the IPCC, UNFCCC, Government of Cook Islands and CBIT-GSP.

Organization of the event

Organized by CBIT-GSP and UNFCCC in collaboration with the Government of Australia – the Pacific Transparency Program, the Regional Pacific NDC Hub and the NDC Partnership, the training workshop is hosted by the Government of the Cook Islands. The workshop will be conducted as an in-person event, with no plans to host any online session. A Starlink network may be set up to ensure a smooth internet connection. All presentations and background resources will be shared via a dedicated google drive. Workshop materials will be available via CBIT-GSP Platform and Regional Pacific NDC Hub’s web-portal.

Tentative agenda

Day 1: 25 March 2025 (Tuesday) Opening and overview on transparency requirements, status on climate transparency	
08:30 – 09:00	Registration
09:00 – 09:05	Welcome, prayer and housekeeping
09:05 – 09:10	Opening remarks from the Government of Cook Islands
09:10 – 09:15	Introductory remarks from the Government of Australia
09:15 – 09:20	Training Workshop – objectives, intended outcomes, overview of the four days program and activities
09:20 – 09:35	Getting to know each other – introduction by all participants <i>Name, country, organization and current engagement regarding climate transparency – climate reporting, climate information and data</i>
09:55 – 10:55	Talanoa Dialogue on climate transparency in the Pacific Islands – focus on importance of climate information and data
10:55 – 11:10	Group photo, media and health break
11:10 – 11:30	Presentation: Stocktaking of the current reporting status under the Paris Agreement with a focus on transparency requirements and the use of ETF reporting tools; Transparency outcomes from COP 29.
11:30 – 12:10	Presentation: Overview of key reporting provisions: ETF and its MPGs
12:10 – 13:10	Presentation and break out group work: Scene setting presentation on Institutional Arrangements – roles and responsibilities of institutions in GHG reporting, tracking and reporting of climate action.
13:10 – 14:10	Lunch break
14:10 – 15:00	Report back from group work on Institutional Arrangements
15:00 – 15:20	Presentation: Overview of BTR and National Inventory Document (NID)
15:20 – 15:50	A Clinic Session (Part 1) – Preparation of the BTRs (with guiding questions for discussion)
15:50 – 16:00	Short health break
16:00 – 16:30	A Clinic Session (Part 2) – Preparation of the BTRs (with guiding questions for discussion)
16:30 – 16:35	Closing prayer
tbc	Welcome Reception

Day 2: 26 March 2025 (Wednesday) Peer exchange and hands-on training	
09:00 – 09:05	Welcome, prayer and housekeeping
09:05 – 09:15	Recapping from Day 1 and Plan for Day 2
09:15 – 09:30	Presentation: Experience sharing from Melanesia on BTR preparation



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09:30 – 09:45	Presentation: Experience sharing from Polynesia/Atoll Country on BTR preparation
09:45 – 10:30	Panel Discussion and Q&A (Panel members: Solomon Islands, Tuvalu, Cook Islands)
10:30 – 10:45	Health break
10:45 – 11:15	Presentation: Overview on ETF Reporting Tools (IPCC software, ETF reporting tools, interoperability)
11:15 – 11:45	Presentation: In-country experience with using IPCC Software – A case study from the Cook Islands
11:45 – 13:00	Hands-on exercise: IPCC Software – installation, first run and main menu.
13:00 – 14:00	Lunch break
14:00 – 15:15	Hands-on exercise (Part 1): IPCC Software – country specific and sectoral database.
15:15 – 15:30	Health break
15:30 – 16:30	Hands-on exercise (Part 2): IPCC Software – country specific and sectoral database.
16:30 – 16:35	Closing prayer

Day 3: 27 March 2025 (Thursday) Hands-on training	
09:00 – 09:05	Welcome, prayer and housekeeping
09:05 – 09:15	Recapping from Day 2 and Plan for Day 3
09:15 – 09:45	Presentation: ETF Reporting Tool – Common Reporting Tables (CRTs)
09:45 – 10:45	Hands-on exercise: Generating CRTs
10:45 – 11:00	Health break
11:00 – 11:45	Presentation: ETF Reporting Tool – Common Tabular Formats (CTFs)
11:45 – 13:00	Hands-on exercise: Generating CTFs
13:00 – 14:00	Lunch break
14:00 – 14:45	Presentation and Q&A: Linkages between BTRs and NDCs
14:45 – 15:45	Hands-on exercise: Interoperability between IPCC software and ETF reporting tool
15:45 – 16:00	Health break
16:00 – 16:15	Summary of Day 2 and Day 3 (hands-on training) and plan for Day 4
16:15 – 16:20	Closing Prayer

Day 4: 28 March 2025 (Friday) Presentation and knowledge sharing on transparency	
09:00 – 09:05	Welcome, prayer and housekeeping
09:05 – 09:15	Recapping from Day 3 and Plan for Day 4
09:15 – 10:00	Presentation and Q&A: Cross Sectoral Issues – QA/QC plans and procedures, key category analysis, time-series consistency, uncertainty assessment, assessment of completeness.
10:00 – 10:45	Guest Presentation and Q&A: Integrating Blue Carbon into national GHG inventories or Digitalization of National GHG Inventory Systems (topic to be confirmed based on short survey)
10:45 – 11:00	Health break
11:00 – 11:30	Guest Presentation and Q&A: Carbon Market/Article 6 or Climate Finance Landscape in the PICs (topic to be confirmed based on short survey)
11:30 – 13:00	Presentation and Q&A on Support Available
13:00 – 14:00	Lunch break
14:00 – 15:30	Tour-de-Table: Reflections, comments from each participant; Certificate hand-over
15:30 – 15:45	Health break
15:45 – 16:00	Concluding remarks; Monitoring, Reporting and Evaluation Survey
16:00 – 16:05	Closing Prayer