

Agenda for in-person training on IT Tools and Systems for synergetic reporting between the GovReg and the ETF

Date: 3-5 December 2024

Place: Chişinău, Moldova

Modality: In Person

The Contracting Parties of the Energy Community¹ and Parties of the Eurasia Transparency Network² are preparing to meet reporting obligations under two international conventions. The Parties to the United Nation Framework Convention on Climate Change (UNFCCC) and its Paris Agreement (PA) are preparing to submit their Biennial Transparency Reports (BTRs) on the 31 December 2024. Under the Enhanced Transparency Framework (ETF) of the Paris Agreement, the BTRs represent a significant increase in both the frequency and scope of the reporting obligations.

At the same time, the Contracting Parties (CPs) of the Energy Community are preparing to report under the adapted Governance Regulation (GovReg). On March 15, 2025, the adapted GovReg introduces numerous reporting requirements for the CPs, including on greenhouse gas inventories, integrated policies and measures, and projections.

As there are significant coherencies between the reporting obligations under the ETF and the adapted GovReg, and there is a high degree of overlap between the Parties/Contracting Parties of the two projects, several organisations are prepared this joint training. It is a collaboration between the European Environment Agency (EEA), the Energy Community Secretariat, UNFCCC, United Nations Environment Programme Copenhagen Climate Centre (UNEP CCC) and CBIT GSP.

This workshop is tailored to support the Eurasia Parties/CPs navigate their reporting obligations to the EEA and the UNFCCC. The EEA is developing an IT tool to facilitate the interoperability between the ETF reporting tools and Reportnet 3. This training will introduce this tool, and explore IT systems aiding this development, and get hands-on training on the three ETF reporting tools (common reporting tables: CRTs for greenhouse gas inventories and in the common tabular formats CTFs, for tracking NDC progress and for support provided and received).

The objectives of this training are to:

- Familiarise reporters with the similarities and differences in the reporting processes under UNFCCC Paris Agreement and adapted GovReg, identifying synergies in the national reporting processes to meet both sets of requirements,

¹ Albania, Bosnia and Herzegovina, Georgia, Kosovo, Montenegro, North Macedonia, the Republic of Moldova, Serbia, and Ukraine are the Contracting Parties of the Energy Community

² Albania, Bosnia and Herzegovina, Georgia, Montenegro, North Macedonia, Republic of Moldova, Serbia, and Türkiye are the members of the Eurasia Transparency Network under CBIT-GSP.

- Present, train, and receive feedback on the beta version of an Import and Export tool designed to assist reporters transfer data between the UNFCCC and EEA's reporting platforms,
- Identify existing IT systems in the CPs, and explore ways the IT systems can support each other,
- Receive explanations on type of information to be reported in the CRTs for greenhouse gas inventories and in the CTFs for tracking NDC progress and for support provided and received,
- Hands-on training on the three ETF reporting tools including practical demonstration of the functions of the reporting tool and exercises to enhance the capability of Parties to report accurately and efficiently.

The agenda below is for an in-person training which will be held in Moldova from the 3-5 December, 2024. The participants should be **two from each CPs (country of the Eurasia)**. Ideally, it should be a lead reporter for either the policies and measures (PaMs) or Projections reporting obligations, and a country representative involved in the BTR preparation/transparency reporting under the UNFCCC. It is anticipated that there will be between 15-20 participants from all the CPs within the Energy Community/Eurasia Network.

Event Details:

Date: 3-5 December 2024

Venue: Chişinău, Moldova

Training Language: English

Cost: All costs of your participation will be covered by the organizers, including flight, per diem costs, lunch for three days of the training. Detailed logistical information will be shared with country representatives that confirm their participation.

Target Participants:

Two representatives from each Contracting Party, where one is working with BTR preparation, and one is the lead reporter on Integrated Policy and Measures and/or GHG Projections under the adapted Governance Regulation.

Checklist for Participation:

Lead or Supporting Reporter for Integrated Policies and Measures **and one** professional involved in the BTR preparation, **preferably** engaging with the UNFCCC Reporting Software with access to the UNFCCC Reporting tool. The intention is to demonstrate the use of the developed tool both on Reportnet 3, and also in the UNFCCC Reporting Tool context.

Next steps:

Please nominate two participants as per checklist (criteria) above by November 6 at 12:00h CET to Per Wretlind (per.wretlind@eea.europa.eu), Marc Ridler (marc-etienne.ridler@eea.europa.eu) and Sladjana Bundalo (sladjana.bundalo@un.org).

Important note for participants:

- All reporters attending must fill out this short IT survey before November 21st
 - <https://forms.office.com/e/E8kXe89T9n>
- It is necessary to bring your own laptops,
- Lead reporters for the adapted Governance Regulation have access to Reportnet3 and have setup Multi-factor Authentication which will be mandatory from October 28. See the guide: <https://www.eionet.europa.eu/reportnet/docs/prod/mfa-for-eu-login.pdf>
- EEA will provide a virtual help session before this training to ensure all can login to Reportnet3,
- The PaMs export tool (from Reportnet3 to UNFCCC BTR) will only work on dataflows that have been submitted. **Please submit your dataflows** as soon as possible. The training will be more useful if you have a submitted dataflow.
<https://reportnet.europa.eu/dataflows/947>
- Before **coming to the workshop please read the below recommended reading material:**
 - [ETF reference manual | UNFCCC' FAQ's on the operationalization of the Enhanced Transparency Framework | UNFCCC](#) and [ETF Handbook-EN.pdf \(unfccc.int\)](#)
 - **To be familiar with CRT tables :** [Common Reporting Tables \(CRT\) on NIRs | UNFCCC](#)
 - **To be familiar with NDC and support CTF tables :**
https://unfccc.int/sites/default/files/resource/CMA2021_L10a2E.pdf#page=2
 - https://unfccc.int/sites/default/files/resource/CMA2021_L10a2R.pdf

We look forward to seeing you in Chişinău.

Warm regards,

The Energy Community Team at the EEA and CBIT



Day 1 – ETF and GovReg Alignment, and introduction to the tool for PaMs

Time	Headline	Description
09:00-09:15	Welcome and introductions <i>By all</i>	Welcoming remarks from the host. Tour de table with all participants introducing themselves.
09:15-09:30	Agenda <i>By EEA</i>	EEA (PW) will introduce the agenda of the workshop, and its objectives.
Possible alignment of BTR and GovReg Reporting Processes		
09:30-09:50	The Energy Community, the Adapted Governance Regulation, and the UNFCCC <i>By Energy Community Secretariat</i>	EnCS provides the context, how the adapted Governance Regulation fits into this, and the linkages with UNFCCC reporting obligations.
09:50-10:20	Reporting obligations under UNFCCC and the Adapted Governance Regulation <i>By EEA</i>	EEA (PW) presents an overview of the current and upcoming reporting obligations for the Adapted Governance Regulation, and highlights an analysis on the reporting synergies between the reporting obligations under the Modalities, Procedures, and Guidelines (MPGs) and the adapted Governance Regulation.
10:20-11:20	State of BTR preparation <i>By CP representatives</i>	Tour de table of BTR preparation in the different Contracting Parties, including what considerations the CPs have taken of the GovReg reporting obligations in their institutional arrangements for BTR preparation.
11:20-11:30	Coffee Break	
11:30-12:15	Group exercises: Identification of synergies between the two reporting processes, and wishes for improvements <i>By CP representatives</i>	The participants, in groups of 2 (if possible together with your fellow CP representative) identify synergies between the two reporting processes. Also identify potential areas of collaboration, if certain changes were implemented.
12:15-13:30	Lunch	
13:30-14:15	Presentation of group work	Each group presents their work.
Import / Export Tool (PAMs)		
14:15-14:45	Introduction to the Import Export Tool for the PaMs dataflow. Part 1 <i>By EEA</i>	EEA (PW) provides a short introduction to the PaMs dataflow. EEA (MR) introduces an overview of the steps to Export PaMs from RN3 for Import into UNFCCC Reporting Tool. Include live demo. Overview of the fields copied, assumptions made, and limitations of the tool.
14:45-15:45 Coffee will be available during this session.	Introduction to the Import Export Tool (PaMs) Part 2 <i>By EEA</i>	EEA (MR) leads a hands-on exercises.
15:45-16:00	Feedback on the PaMs Tool <i>By all</i>	The CP representatives provide feedback on the Tool from their first experience with it.
18:30-20:30	Optional Dinner	



Day 2 – Introduction to the tool for Projections, and IT Systems focus

Time	Headline	Description
09:00-09:10	Introducing the day <i>By EEA</i>	The facilitators introduce the day
09:10-09:45	Introduction to the Import Export Tool (GHG Projections) Part 1 <i>By EEA</i>	EEA (PW) provides a short introduction to the reporting obligation of Projections. EEA (MR) provides an overview of the steps to Export GHG Projections from RN3 for Import into UNFCCC Reporting Tool. Include live demo Overview of the fields copied, assumptions made, and limitations of the tool.
09:45-10:15	Introduction to the Import Export Tool (GHG Projections) Part 2	Hands-on exercise to use the import/export tool for Projections.
10:15-10:45	Feedback on the Projection Tool <i>By all</i>	The CP representatives provide feedback on the Tool.
10:45-11:00	Break	
IT Systems in place		
11:00-11:30	Presentation of survey of IT tools used for PaMs <i>By EEA</i>	EEA (MR) presents the results of a survey of the CPs IT tools for PaMs, and a following discussion of IT systems used. Discussion of IT systems using by CPs for PaMs.
11:30-11:50	Serbia's IT System <i>By the Serbian representatives (TBC)</i>	The Serbian representatives present the IT system Serbia has developed for climate and energy MRV purposes.
11:50-12:10	Georgia's IT System <i>By the Georgian representatives (TBC)</i>	The Georgian representatives present the IT system Georgia has developed to monitor progress of their NDC.
12:10-13:30	Lunch	
13:30-14:00	Discussion on CPs IT systems <i>By all</i>	Brainstorm if the EEA can help streamline CPs work tools to facilitate reporting.
The ETF Progress Tool Training		
14:00-14:15	Introducing this part of the training <i>By CBIT-GSP</i>	CBIT-GSP introduces this part of the training, providing its context and overview.
14:15-15:30	Overview of the ETF and its MPGs <i>By UNFCCC</i>	The UNFCCC provides an overview of the ETF and the MPGs.
15:30-16:00	Bilateral consultations	Time set of for bilateral consultations between the CPs and EEA



Day 3 - Hands on training on use of the ETF Reporting Tools

Time	Headline	Description
09:00-09:10	Introducing the day <i>By CBIT-GSP</i>	CBIT GSP introduces the day.
09:10-11:00	Practical Part I: Reporting on GHG inventory: <i>By UNFCCC</i>	The UNFCCC provides an overview of the reporting requirements for GHG inventories Hands-on training on the ETF GHG inventory reporting tool
11:00-11:15	Coffee break	
11:15-12:00	Continuation: Practical Part I: Reporting on GHG inventory: <i>By UNFCCC</i>	The UNFCCC provides hands-on training on the ETF GHG inventory reporting tool
12:00-13:00	Practical Part II: Reporting on NDC tracking progress and achievements <i>By UNFCCC</i>	The UNFCCC provides an overview of the reporting requirements for tracking progress and achievement of the NDC implementation Hands-on training on the NDC tracking progress and achievements
13:00-14:15	Lunch	
14:15-15:00	Practical Part II (Continued): Reporting on NDC tracking progress and achievements <i>By UNFCCC</i>	Hands-on training on the NDC tracking progress and achievements
15:00-16:30	Practical Part III: Reporting on support provided, needed and received <i>By UNFCCC</i>	Overview of the reporting requirements for support provided, needed and received Hands-on training on the ETF Support reporting tool
16:30-16:45	Break	
16:45-17:00	Wrap-up and closing remarks	<i>By EEA and CBIT GSP</i>