

CONCEPT NOTE

REQUEST FOR SUPPORT ON CLIMATE TRANSPARENCY

1. Title

Please insert a title that summarises the specific topic of the support request.

Support for the development of roadmap towards BTR (institutional arrangements)
 Training on good practices on Data Management in National Transparency Systems

2. Contact data

Country	Dominica
Contact name	Mr. Edgar Hunter
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Title/position	Senior Technical Advisor
Institution	Ministry of Environment, Rural Modernization and Kalinago Upliftment

3. Support requested

Area *Please choose the relevant area(s) of support that is being requested.*

☒ Institutional arrangements for transparency
☒ GHG Inventory ☐ NDC tracking ☐ Mitigation actions
☐ Adaptation and impacts ☐ Loss and damage ☐ Support needed/received
☒ Report development (NC, BUR, BTR, NIR, etc.) ☒ Other (please specify)
 BTR road map tool and implementation

Type *Please choose the type of support that is being requested.*

☐ Bilateral cooperation ☐ Multilateral cooperation ☒ Webinar
☐ In-country workshop/training ☒ Online workshop/training ☐ Peer-review or simulation of ICA process
☒ Hands-on expert support ☐ Consultancy services ☐ Other (please specify)

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Objective *Please describe the objective of the support requested, e.g., improving institutional arrangements, developing specific technical capacities, etc. and how the requested support will address the country's needs in enhanced climate transparency?*

The objective of the support is to build technical capacities and strengthen institutional arrangements for improved transparency

Expected outcome

Please describe the expected outcome of the support requested.
Strengthened technical and institutional capacities of transparency systems to facilitate improved reporting requirements of the country.

4. Current context and reason for requesting the support

Please shortly describe the current context of transparency in your country in which this support will come in and explain the reasons for requiring support in this specific area. Please also state if you have received or receiving similar support in this area (e.g., CBIT, GEF Enabling Activities, ICAT, UNDP, RedINGEI, GSP).

The Commonwealth of Dominica is committed to enhancing its national transparency systems in line with international standards. As part of this commitment, Dominica is preparing for its first Biennial Transparency Report (BTR), which requires robust institutional arrangements and effective data management practices.

Dominica is currently in the process to complete its First Biennial Update Report (1BUR), which was started a number of years ago. Immediately after the completion of its 1BUR report, Dominica will starting work to produce its BTR1 report. In essence, Dominica is intends on doing a combined a BUR1/BTR 1 combo report. To achieve this goal, develop a comprehensive BTR roadmap and providing essential training for our stakeholders particularly in data.

5. Proposed activities and estimated budget

Please provide a description of the proposed activities and the estimated budget for the requested support, including country's co-financing.

Output 1: Training on Good Practices in Data Management within National Transparency Systems

Output 2: Dominica's BTR Roadmap developed.

Table 1.: Estimated budget for the requested support

Item/activity	Amount	Cost (USD)	Subtotal (USD)
CBIT-GSP financing			
Output 1: Training on Good Practices in Data Management within National Transparency Systems			
Activity 1.1 Enhance the capacity of relevant stakeholders in managing data effectively, ensuring accuracy,	Virtual training/sessions	0,000.	0,000.

reliability, and transparency in national reporting. Expected Outcome: Improved skills and knowledge in data management practices, leading to high-quality data that supports the preparation and submission of the BTR.			
Output 2: Development of Roadmap Towards BTR			
Activity 2.1 Establish clear institutional arrangements and a strategic plan to guide Dominica in preparing and submitting its first BTR. Expected Outcome: A detailed, actionable roadmap that outlines the necessary steps, responsibilities, and timelines for achieving compliance with BTR requirements.	Virtual or in person	0,000.	0,000.
	Amount.	0,000.	0,000.
(1) Total CBIT-GSP financing			0,000.
Country Co-financing			
1. Stakeholder transportation – public officers	Amount.	0,000.	0,000.
2. Stationery and printing	Amount.	0,000.	0,000.
3. Provision of equipment for training – projector & PA system	Amount.	0,000.	0,000.
4. NCCO Project support	Amount.	0,000.	0,000.
(2) Total Country Co-financing			0,000.
(3) TOTAL (1)+(2)			0,000.

Note: Table 1 can be completed with support from CBIT-GSP Regional Network Coordinator