

## Editing and Updating Content in the Climate Transparency Platform

### MENA Webinar Series 2024

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Time: **10:00 – 11:00 GMT** | Date: **Thursday, June 13, 2024** | Format: **Virtual**

[Link for Registration](#)

### Background

The Climate Transparency Platform (CTP), under the Capacity-building Initiative for Transparency-Global Support Programme, is a one-stop for transparency, covering everything related to the Enhanced Transparency Framework of the Paris Agreement and the continued reporting under the UNFCCC. The Platform is part of the Capacity-building Initiative for Transparency -Global Support Programme.

Launched on 9 June 2023, the Platform provides a global overview of transparency initiatives and developing countries transparency efforts, allowing users to stay up to date on the latest developments, events, and knowledge products, as well as get detailed information on any developing country, support provider and transparency projects. The Platform also serves as space for coordination among transparency support providers, and for countries to directly request support to cover specific needs for transparency in all areas of the Enhanced Transparency Framework.

For the Platform to remain a leading and reliable transparency resource, it will greatly rely on the content editors who are responsible for uploading, editing, and updating the data and information on the platform. Therefore, content editors need to have the skills and knowledge to use the platform's features and functionalities, as well as to ensure the quality, accuracy, and consistency of the content. **This webinar seeks to equip the platform's content editors with the skills needed to effectively update and edit content on the CTP.**

### Objective

The objective of this webinar is to train and guide the content editors of the Climate Transparency Platform on how to edit and update content in the platform, ensuring consistent, accurate, and effective content updates. The webinar will cover the following topics:

1. Understanding your role and responsibilities in the Climate Transparency Platform.
2. Accessing and navigating the platform's dashboard.
3. Uploading, editing, and updating data and information.

**Practical exercises** will be conducted to demonstrate how to use the platform's features and functionalities to edit and update information and additionally there will be an interactive session where the participants can ask questions, share feedback, and practice editing and updating content in the

platform.

## Target Audience and Language

The online webinar is intended for the content editors of the Climate Transparency Platform who are involved in uploading, editing, and updating data and information on the platform; these include Country Focal points, Project Focal Points and Agency Focal Points.

The webinar will be conducted in **English**. However, participants are free to communicate in the language of their preference, whether it be **Arabic, English, or French**.

## Duration and Time Zones

The webinar will last **01H00 min (10:00- 11:00 GMT Time)** with sufficient timing dedicated to discussion and Q&A sessions. The exact time of the webinar in your country can be seen below:

Countries	Time
Mauritania	10:00-11:00 am (GMT)
Algeria, Tunisia, Morocco	11:00-12:00 am (GMT+1)
Libya, Saudi Arabia, Sudan	12:00-13:00 am (GMT+2)
Bahrain, Djibouti, Egypt, Iraq, Jordan, Lebanon, Kuwait, Somalia, Syria, Yemen	13:00-14:00 am (GMT+3)
Oman	14:00-15:00 am (GMT+4)

## Agenda

Length of Webinar: 1 hour

Time	Session
10 min (incl. a short buffer for people to arrive)	<b>Opening and Welcoming Remarks &amp; Group Photo</b> <b>Speaker:</b> Fatima-Zahra Taibi, Senior Advisor, CBIT-GSP Global Coordinator
25 min	<b>Demonstration and Exercises: Editing and Updating Content</b> <ul style="list-style-type: none"> <li>Accessing the editor dashboard.</li> <li>Editing and uploading information.</li> </ul> <b>Speaker:</b> Alejandro Regatero, CBIT-GSP Project Officers
15 min	Q&A Session Addressing queries and concerns from participants
10 min	Wrap-up & Mentimeter

