

## Editing and Updating Content in the Climate Transparency Platform

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-- Webinar for Content Editors --

**Date:** 21 September 2023 | **Duration:** 1 hour | **Format:** Online

### Background

The [Climate Transparency Platform](#), under the Capacity-building Initiative for Transparency-Global Support Programme, is a **one-stop for transparency**, covering everything related to the **Enhanced Transparency Framework** of the Paris Agreement and the continued reporting under the UNFCCC. The Platform is part of the Capacity-building Initiative for Transparency -Global Support Programme.

Newly launched on 9 June 2023, the Platform provides a global overview of transparency initiatives and developing countries transparency efforts, allowing users to stay up to date on the latest developments, events, and knowledge products, as well as get detailed information on any developing country, support provider and transparency projects. The Platform also serves as space for coordination among transparency support providers, and for countries to directly request support to cover specific needs for transparency in all areas of the Enhanced Transparency Framework.

For the Platform to remain a leading and reliable transparency resource, it will greatly rely on the content editors who are responsible for uploading, editing, and updating the data and information on the platform. Therefore, content editors need to have the skills and knowledge to use the platform's features and functionalities, as well as to ensure the quality, accuracy, and consistency of the content. **This webinar seeks to equip the platform's content editors with the skills needed to effectively update and edit content on the CTP.**

### Objective

The objective of this webinar is to train and guide the content editors of the Climate Transparency Platform on how to edit and update content in the platform, ensuring consistent, accurate, and effective content updates. The webinar will cover the following topics:

1. Understanding your role and responsibilities in the Climate Transparency Platform
2. Accessing and navigating the platform's dashboard
3. Uploading, editing, and updating data and information

**Practical exercises** will be conducted to demonstrate how to use the platform's features and functionalities to edit and update information and additionally there will be an interactive session where the participants can ask questions, share feedback, and practice editing and updating content in the platform.

## Target Audience

The online webinar is intended for the content editors of the Climate Transparency Platform who are involved in uploading, editing, and updating data and information on the platform; these include Country Focal points, Project Focal Points and Agency Focal Points.

## Agenda

Time	Session
5'	<b>Welcome to the Webinar</b> <b>Moderator:</b> Fatima-Zahra Taibi, CBIT-GSP Global Coordinator <b>Mentimeter &amp; Group Photo</b>
35'	<b>Demonstration and Exercises: Editing and Updating Content</b> <ul style="list-style-type: none"> <li>• Accessing the editor dashboard</li> <li>• Editing and uploading information</li> </ul> <b>Speakers:</b> Alejandro Regatero, CBIT-GSP Project Officers
15'	<b>Q&amp;A Session</b> Addressing queries and concerns from participants
5'	<b>Wrap-up &amp; Mentimeter</b>

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