

# Guidance of the first exercise

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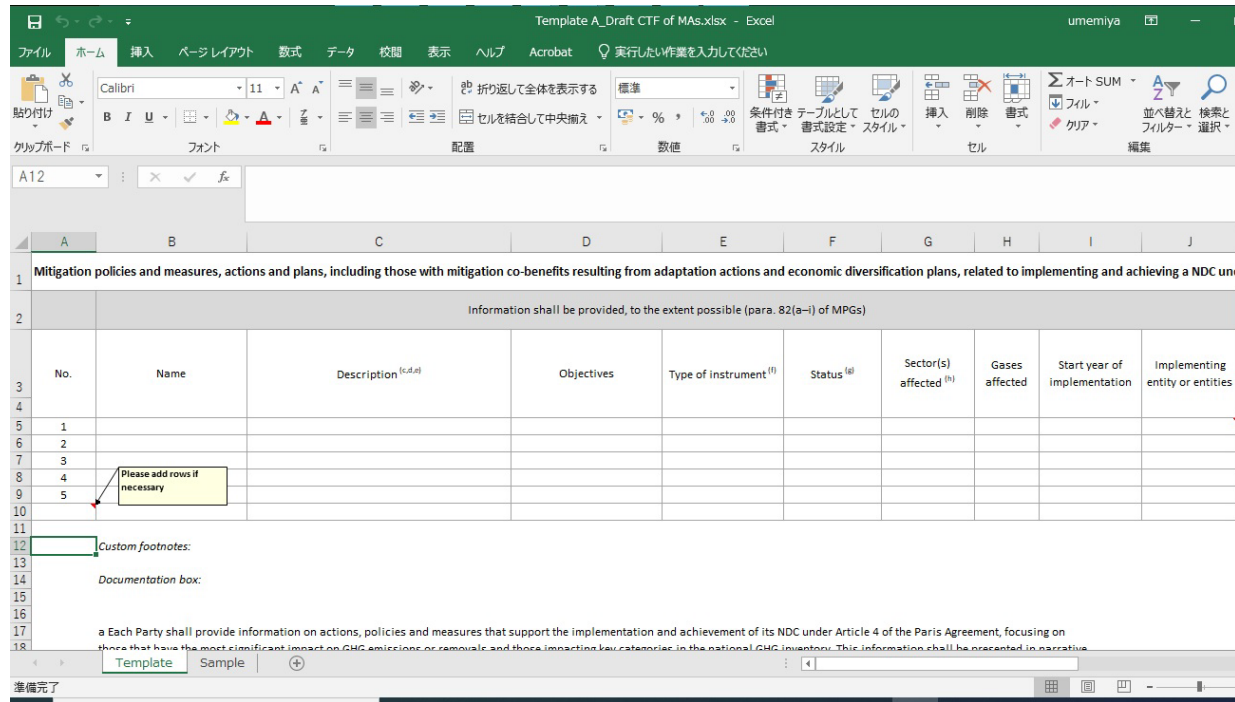
Mutual learning program for enhanced transparency  
Kick off meeting, July 2023

**Mitsubishi UFJ Research and Consulting**

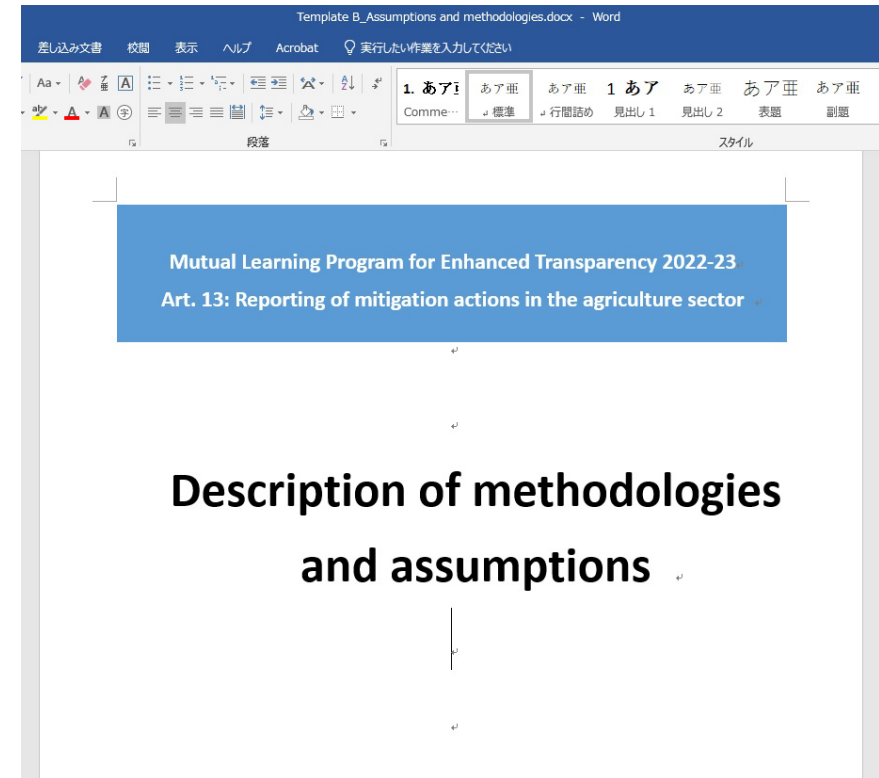
**IGES**  
Institute for Global  
Environmental Strategies

# First exercise

Temp A (Excel): CTF-5, Mitigation policies and measures, actions and plans



Temp B (Word): Associated methodologies and assumptions



# Main steps

## Step 1. Preparation

- ✓ Carefully read through:
  - [Decision 18/CMA.1 - modalities, procedures and guidelines for the transparency framework for action and support referred to in Article 13 of the Paris Agreement](#)
  - [Decision 5/CMA.3: Guidance for operationalizing the modalities, procedures and guidelines for the enhanced transparency framework referred to in Article 13 of the Paris Agreement](#)

## Step 2. Development of draft reports

- ✓ Draft the reporting of mitigation actions in the energy sector by filling:
  - Template A (Excel): CTF-5, Mitigation policies and measures, actions and plans
  - Template B (Word): Associated methodologies and assumptions

## Step 3. Review draft reports developed by other partners

- ✓ Review each other's drafts
- ✓ Provide questions using comment functions on the drafts

## Step 4. Presentation at the main meeting

- ✓ Explanation of draft reports and received questions
- ✓ Presentation format is flexible

# Timeline (Proposal)

Steps	Activity	Timeline (TBC)	How
Step 2	Development of draft reports (Templates A&B)	August 25	<ul style="list-style-type: none"><li>• Send to IGES by email</li><li>• IGES will upload files to a common folder (BOX)</li></ul>
Step 3	Review draft reports and provide questions	September 13	<ul style="list-style-type: none"><li>• Save files with new names with your questions</li><li>• Send to IGES by email</li><li>• IGES will upload files to a common folder (BOX)</li></ul>
Step 4	Presentation at the main meeting	September 26, 27, or 28	<ul style="list-style-type: none"><li>• Prepare a presentation using draft reports (format is flexible)</li></ul>

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# Thank you for your attention.

Mutual learning program for enhanced transparency

<https://www.iges.or.jp/en/projects/transparency>