



United Nations  
Climate Change

# CAPACITY-BUILDING RESOURCES FOR TRANSPARENCY

Booklet produced by the  
Informal Coordination  
Group for capacity-  
building under the  
Convention and the  
Paris Agreement [ICG]

# ABOUT THE ICG

The informal coordination group for capacity-building under the Convention and the Paris Agreement (ICG) provides a space for representatives of constituted bodies, operating entities and relevant processes under the Convention and the Paris Agreement to coordinate climate change related capacity-building plans and activities, and allow for better sharing of information, coherence, and identification of opportunities.

The ICG is facilitated by the [Paris Committee on Capacity-building \(PCCB\)](#) and consists of nominated representatives of the following bodies, entities and processes:

- [Action for Climate Empowerment](#)
- [Adaptation Committee](#)
- [Adaptation Fund Board secretariat](#)
- [Climate Technology Centre and Network](#)
- [Consultative Group of Experts](#)
- [Enhanced Lima Work Programme on Gender](#)
- [Executive Committee of the Warsaw International Mechanism for Loss and Damage](#)
- [Global Environment Facility secretariat](#)
- [Green Climate Fund secretariat](#)
- [Katowice Committee of Experts on the Impacts of the Implementation of Response Measures](#)
- [Least Developed Countries Expert Group](#)
- [Local Communities and Indigenous Peoples Platform Facilitative Working Group](#)
- [Nairobi Work Programme on impacts, vulnerability and adaptation to climate change](#)
- [Paris Committee on Capacity-building](#)
- [Standing Committee on Finance](#)
- [Technology Executive Committee.](#)

# ABOUT THE BOOKLET

This booklet is part of a series of six showcasing and facilitating access to capacity-building-related products and activities of UNFCCC bodies, entities and processes.

Resources are categorized according to their nature:

- 1.Tools and methodologies; handbooks, manuals and guides; case studies and technical reports/publications
- 2.Technical assistance/support
- 3.E-courses/training
- 4.Other relevant online resources





# CAPACITY-BUILDING RESOURCES FOR TRANSPARENCY

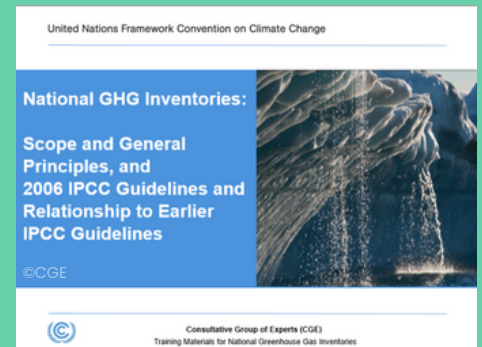
## Tools and methodologies

### **Consultative Group of Experts (CGE) Training Materials for the Preparation of National Communications from non-Annex I Parties**

These training materials aim at supporting non-Annex I (NAI) Parties in the preparation of their national communications.

Target audience: Experts in NAI Parties preparing the mitigation section of their national communications and biennial update reports and in future biennial transparency reports.

Available in: English, French, Portuguese, Russian and Spanish



### **CGE Training Materials on Mitigation Assessment**

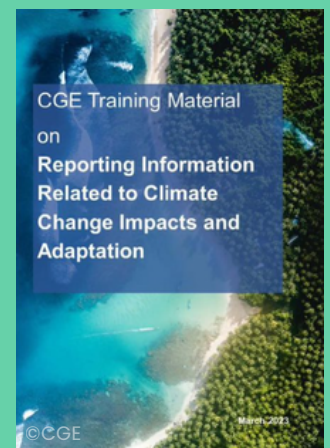
This training material developed by the Consultative Group of Experts (CGE), with the support of the secretariat, aims to assist Parties in fulfilling their mitigation-related reporting requirements under the Convention and the Paris Agreement.

Target audience: National experts and practitioners from developing country Parties who are involved in the transparency-related processes.

### **CGE Training Material on Reporting Information Related to Climate Change Impacts and Adaptation (2023)**

This training material developed by the CGE, with the support of the secretariat, aims to equip developing country Parties with the latest knowledge on methodological tools and models, which will facilitate the preparation of relevant inputs for reporting information on vulnerability and adaptation in the national communications and biennial transparency reports required by the Enhanced Transparency Framework (ETF) under the Paris Agreement.

Target audience: National experts and practitioners from developing country Parties who are involved in the transparency-related processes.





# CAPACITY-BUILDING RESOURCES FOR TRANSPARENCY

## Tools and methodologies

### **Supplementary Guidance on Adaptation Communications for Voluntary Use by Parties**

The Adaptation Committee developed this supplementary guidance for voluntary use by Parties in communicating adaptation information in accordance with the list of possible elements of an adaptation communication. It aims to help Parties to enhance the quality and reduce duplication of adaptation information while benefitting from synergies with other planning, implementing and reporting arrangements for adaptation.

Target audience: Drafters of Adaptation Communications.



### **Enhanced Transparency Framework - Technical Materials**

This technical material, including the [ETF handbook](#), assists experts and policy-makers in developing country Parties in the collation and preparation of information concerning climate change mitigation for climate change reporting under the Enhanced Transparency Framework.

Target audience: Experts and policy-makers in developing country Parties



### **CGE Toolbox on Institutional Arrangements**

This toolbox aims to facilitate experts and practitioners on the ground to improve their national institutional arrangements to support implementing the existing Measurement, Reporting, and Verification (MRV) arrangements under the Convention and preparing for the enhanced transparency framework under the Paris Agreement. The toolbox is comprised of the following four major resource products: handbook; compilation of country experiences and lessons learned; compilation of references to other relevant technical resources; animations on institutional arrangements.

Target audience: National experts and practitioners from developing country Parties who are involved in the transparency-related processes.



# CAPACITY-BUILDING RESOURCES FOR TRANSPARENCY

## Tools and methodologies

### **Four Short Animations on the Enhanced Transparency Framework**

These animations introduce the enhanced transparency framework in an easy-to-understand way.

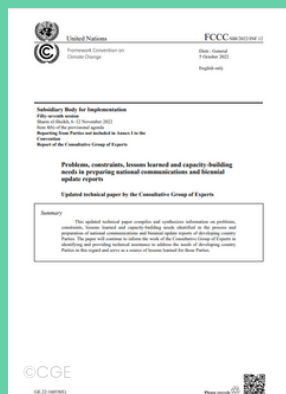
**Target audience:** National experts and practitioners from developing country Parties who are involved in the transparency-related processes.



### **2022 problems, constraints, lessons learned and capacity-building needs in preparing national communications and biennial update reports**

This technical paper compiles and synthesizes information on problems, constraints, lessons learned and capacity-building needs identified in the process and preparation of national communications and biennial update reports of developing country Parties

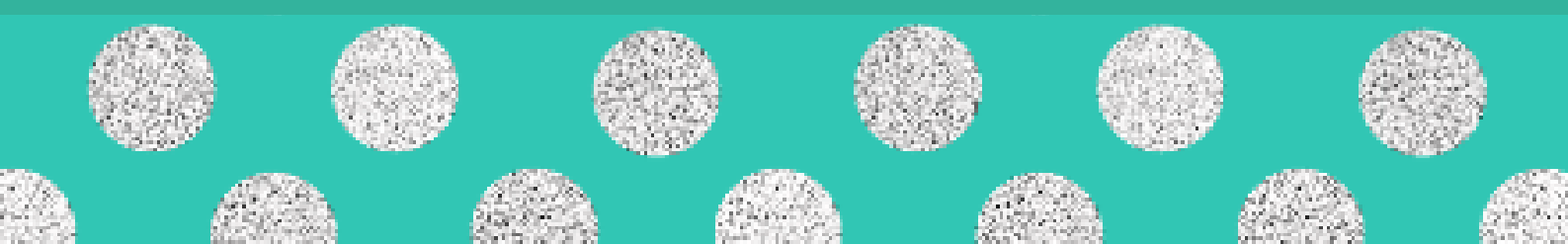
**Target audience:** National experts and practitioners from developing country Parties



### **National Adaptation Plans progress report (2022)**

The report provides information on the progress of Parties in the process to formulate and implement national adaptation plans (NAPs), including on support provided and received, as compiled by the Least Developed Countries Expert Group.

**Target audience:** UNFCCC national focal points; Regional and international organizations supporting least developed countries; active players at national levels in developing and implementing climate change policies and plans (including local communities, civil society, private sector and academia).



# CAPACITY-BUILDING RESOURCES FOR TRANSPARENCY

Technical support

## CGE Hands-on Training Workshops

The CGE, with the assistance of the UNFCCC secretariat, organizes regional hands-on training workshops each year to build the capacity of experts from developing countries who are actively involved in transparency-related processes.

Target audience: Experts nominated by national focal points who are actively involved in the transparency-related processes. Most of the participants are funded by the CGE.

Duration: 3-4 days.

Available in: English

Type of training: in person



## CGE Informal Forums



The CGE, with the assistance of the UNFCCC secretariat, organizes an informal forum each year to bring together key stakeholders to seek feedback on CGE's work and brainstorm key factors to enable the successful implementation of MRV and the ETF.

Target audience: Transparency-related experts

Duration: 2 hours

Available in: English

## CGE webinars

The CGE, with the assistance of the UNFCCC secretariat, organizes regional webinars on topics that could contribute to transparency reporting.

Target audience: transparency-related experts.

Available in: English

Type of training: Free and open to the public





# CAPACITY-BUILDING RESOURCES FOR TRANSPARENCY

Technical support

## The Capacity-Building Initiative for Transparency

The Capacity-building Initiative for Transparency (CBIT) supports developing countries to build institutional and technical capacity to meet enhanced transparency requirements as defined in Article 13 of the Paris Agreement. The CBIT plays a key role to assist countries with tools and training as they prepare their Biennial Transparency Reports (BTRs), due by December 2024.

The CBIT aims at:

1. Strengthening national institutions for transparency-related activities in line with national priorities;
2. Providing relevant tools, training and assistance for meeting the provisions stipulated in Article 13 of the Paris Agreement;
3. Assisting in the improvement of transparency over time.

Target audience: Developing country parties with support from GEF Implementing Agencies



## Capacity-building Initiative for Transparency – Global Support Programme (CBIT-GSP)



Technical assistance and support to developing countries on the Enhanced Transparency Framework. Support is provided via 10 transparency networks and includes direct support to countries, trainings, regional workshops, peer reviews of transparency reports to enhance the quality of submissions (national communications, biennial update reports, biennial transparency reports, inventories) to UNFCCC etc.

The project is funded by GEF, implemented by UNEP and executed by the UNEP Copenhagen Climate Centre.



# CAPACITY-BUILDING RESOURCES FOR TRANSPARENCY

## E-courses and trainings

### **E-learning course on the ETF**

The E-learning course on the Enhanced Transparency Framework (ETF) is a hybrid course with 9 modules dispensed online over 9 weeks. Each week has a virtual classroom. Participants undergo exams after each of the modules and those who pass participate in an in-person workshop. This e-learning course has been conducted for participants from Asia-Pacific, Anglophone Africa and the Francophone Network. The course will be offered in Spanish next this year. This e-learning course is jointly developed by ICAT, CBIT-GSP, UNSSC and UNFCCC.

Target audience: Applications are opened to all and a selection process is conducted.

Type of learning: Free, hybrid

Duration: 9 weeks

### **CGE E-Learning Courses on the Preparation of National Communication**

These free courses will provide participants with the necessary tools to conduct and prepare a national greenhouse gases (GHG) inventory, vulnerability and adaptation assessment, and mitigation assessment. Participants will receive a certificate of upon completion of the course.



Target audience: Open to all. Target groups are national experts and practitioners from developing country Parties who are involved in the transparency-related processes.

Type of learning: Free online, self-paced

Duration: Five courses

Available in: English

## Other relevant online resources

### **CGE Transparency Needs Assessment**

CGE assesses the existing and emerging needs and gaps of developing countries in implementing the existing Measurement, Reporting, and Verification (MRV) arrangements and preparing for the ETF, and prepares, annually, a technical paper containing the results.

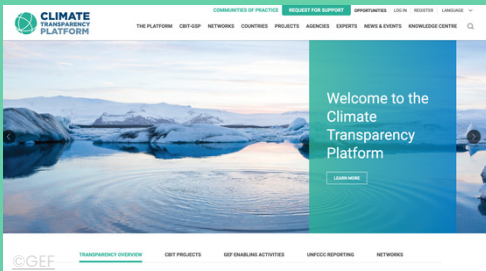
Target audience: Transparency support providers, national experts and practitioners from developing country Parties who are involved in the transparency-related processes



# CAPACITY-BUILDING RESOURCES FOR **TRANSPARENCY**

## Other relevant online resources

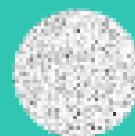
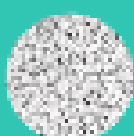
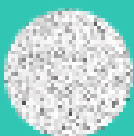
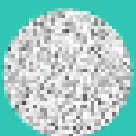
### Climate Transparency Platform



The Climate Transparency Platform covers everything related to the Enhanced Transparency Framework (ETF) of the Paris Agreement and the continued reporting under the UNFCCC. It provides a global overview of transparency initiatives and developing countries' transparency efforts. This allows users to stay up-to-date on the latest developments, events and knowledge products, and to get detailed information on developing countries, support providers and transparency projects.

The Platform also aims to create a climate transparency community through a Global Forum and ten Communities of Practice for peer-to-peer exchange and learning among countries. The Platform also serves as space for coordination among transparency support providers and for countries to directly request support for specific needs in all areas of the ETF.

Target audience: All transparency practitioners including countries, international organizations, support providers, CBIT projects, enabling activities projects, academia, researchers etc.





# CONSULT OUR OTHER BOOKLETS WITH CAPACITY-BUILDING RESOURCES FOR:

- Accessing, Mobilizing and Scaling up Climate Finance
- Adaptation and Resilience
- Climate Technology Development, Deployment and Transfer
- Capacity-building Resources for Climate Action Effective Capacity-building and Mainstreaming Human Rights, Gender, Indigenous Peoples' Knowledge, Education and Youth
- Mitigation





# CAPACITY-BUILDING RESOURCES FOR TRANSPARENCY

## CONTACT DETAILS



[unfccc.int/PCCB-ICG](https://unfccc.int/PCCB-ICG)



The ICG is facilitated by the Paris Committee on Capacity-building (PCCB). To contact the ICG, please write at [pccb@unfccc.int](mailto:pccb@unfccc.int)



[UN Climate Change Capacity-building LinkedIn group](#)



For access to wide range of additional climate-related capacity-building resources, please also visit the [UNFCCC capacity-building portal](#)